

Certified Public Manager Program Policy

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§ 1. North Carolina Certified Public Manager Program Administration

The State of North Carolina shall provide competency-based training for mid-level managers through the North Carolina Certified Public Manager Program (CPMP).

The North Carolina Certified Public Manager Program is a joint effort of North Carolina State Government and The University of North Carolina System. The program shall be based in and administered by the Office of State Human Resources.

§ 2. Purpose

The North Carolina Certified Public Manager Program shall provide participants with practical training that will increase their managerial performance in public sector organizations. The ultimate goal is to impact the efficiency and productivity of state government operations.

The focus of the program shall be upon middle managers employed in various state agencies.

§ 3. Accreditation

The North Carolina Certified Public Manager Program shall be conducted in full compliance with the curriculum requirements and program accreditation standards specified by the National Certified Public Manager Program Consortium.

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§ 4. Curriculum

The program consists of the series of courses, and assignments associated with these courses. The program requires course attendance and demonstrated ability to apply learning. Agencies are responsible to ensure the participant's availability for all activities associated with the program.

§ 5. Participation

The North Carolina Certified Public Manager Program Director shall design and implement a process that allows each agency an equitable opportunity to participate in the North Carolina Public Manager Program. Agency management shall be responsible for initial selection and recommendation of applicants; the Office of State Human Resources shall approve participation for those applicants who meet prerequisite requirements.

The employing agency and the North Carolina Public Manager Program Director shall keep the following records of each participant in the employee's personnel file: the completed application form, agency approval, and program accomplishments.

§ 6. Certification of Completion

A certificate of completion will be awarded to participants of the Certified Public Manager Program upon completion of established requirements. Record of program participation shall become part of the employee's personnel file.

§ 7. Funding for the Program

Unless fully funded by the General Assembly, funds for the operation of the CPMP shall be derived from fees charged to agencies for approved participants. Fees shall be based on actual costs of development, instruction, materials and administration.

§ 8. Sources of Authority

This policy is issued under any and all of the following sources of law:

- [N.C.G.S. § 126-4](#)

It is compliant with the Administrative Code rules at:

- [25 NCAC 01K .0700](#)

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§ 9. History of This Policy

Date	Version
February 1, 1982	<ul style="list-style-type: none">• Policy on Public Manager Program adopted.
December 1, 1984	<ul style="list-style-type: none">• Amended section on fees for the PMP. Since appropriation was made for OSP for PMP, we will not assess the agencies; but policy still allows assessments if necessary.
December 1, 1995	<ul style="list-style-type: none">• Revised to update program provisions.
December 15, 2019	<ul style="list-style-type: none">• Revised to update to include change (2016) to program name to Certified Public Manager and edit text for clarification.