

Class Concept

This is a technical position that engages in the identification, inventory, evaluation, and management of prehistoric and historic archaeological sites located both on land and in underwater settings throughout the state, as well as the curation of data and artifacts associated with these sites. Positions are assigned environmental review assessments and prepare cultural resource planning documents. Assignments may also include field, library, and laboratory projects that involve the identification, evaluation, and excavation of archaeological sites and subsequent conservation, analysis, and publication activities. Positions assist in the design and implementation of outreach activities for land managers and the public which explain the importance of archaeological resources and provide information about best management practices. Positions report to the Archaeologist Supervisor or Deputy State Archaeologist and perform related duties as required.

Recruitment Standards

Knowledge, Skills, and Abilities:

- Basic knowledge of Microsoft Office Suite
- Basic knowledge of records management standards and techniques
- Basic knowledge of the techniques involved in the inventory, identification, labeling, and classification of prehistoric artifacts and their attendant records
- Ability to create and maintain records, spreadsheets, and databases
- Ability to communicate effectively in oral and written form

Minimum Education and Experience

Master's degree in North American archaeology, anthropology, or a closely related field from an appropriately accredited institution and two years of archaeological experience; or bachelor's degree in North American archaeology, anthropology, or a related field from an appropriately accredited institution and four years of archaeological experience; or an equivalent combination of education and experience.

This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.