

Class Concept

This is a technical position that is responsible for the identification, inventory, evaluation, and management of prehistoric and historic archaeological sites located both on land and in underwater settings throughout the state, as well as the curation of data and artifacts associated with these sites. Work includes assessment of environmental reviews and preparation of cultural resource planning documents. Other responsibilities may be planning and supervising field, library, and laboratory projects that involve the identification, evaluation, and excavation of archaeological sites and subsequent conservation, analysis, and publication activities. Positions in this class design and implement outreach activities for land managers and the public that explain the importance of archaeological resources and provide information about best management practices. Projects may require the coordination and supervision or contract, temporary and/or volunteer work crews that perform field and laboratory investigations. Positions report to the Archaeologist Supervisor or Deputy State Archaeologist.

Recruitment Standards

Knowledge, Skills, and Abilities:

- Thorough knowledge of all applicable federal and state laws regarding the treatment of archaeological sites
- Ability to review technical evaluative reports from private contractors or other governmental agencies and be able to apply the Secretary of the Interior (SOI) guidelines where applicable.
- Proficient skills in using Microsoft Office Suite, ArcGIS, and other relevant databases
- Intermediate knowledge of appropriate artifact preservation techniques
- Intermediate knowledge of archaeological method and theory, research techniques, and professional reference materials necessary to identify prehistoric and historic artifacts and to interpret and evaluate archaeological sites
- Thorough knowledge of North American and North Carolina prehistory and history
- Ability to communicate effectively orally and in written form

Minimum Education and Experience

Master's degree or higher in North American archaeology, anthropology, or a closely related field from an appropriately accredited institution and four years of archaeological experience; or a bachelor's degree in North American archaeology, anthropology, or a closely related field from an appropriately accredited institution and six years of archaeological experience; or an equivalent combination of education and experience.