

Class Concept

This is administrative and supervisory work in directing a medium to large unit of attorneys assigned to specific state agencies or areas of legal specialization. The area of legal specialization is characterized by the complexity of the technical field, the public concern of the programs or issues addressed by the agency or field, and the complexity of law due to lack of precedent-setting case law or statutory dynamics. Employees are responsible for all legal activities of the unit including the rendering of legal opinions and conducting of litigation. Work includes coordinating the work of the unit by providing administrative activities associated with making assignments, determining priorities, and monitoring progress. Additionally, employees conduct litigation or render legal advice and opinions to their sections' clients or the area of legal specialization. In the Attorney General's office, employees report to a division director. Outside the jurisdiction of that office, employees report directly to an agency head or deputy. Employees perform related duties as required.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of case, statutory, regulatory, and common law.
- Thorough knowledge of judicial and quasi-judicial procedures.
- Ability to provide technical and administrative supervision of others.
- Ability to conduct complex civil or criminal litigation.
- Ability to interpret and apply laws, constitutional provisions, statutes, administrative regulations, court decisions, legal principles, and other legal precedents.
- Ability to analyze facts, evidence and legal instruments.
- Ability to express conclusions and arguments clearly and logically in oral and written form.
- Ability to recognize significant issues in cases.
- Ability to analyze complex legal problems and render formal opinions.
- Ability to establish and maintain effective working relationships.
- Ability to creatively develop case strategy and tactics.
- Ability to manage legal staff.

Minimum Education and Experience

Licensed to practice law by the North Carolina State Bar and five years of progressively responsible professional legal experience.

NOTE: GS 114-2 and 114-6 make it the duty of the Attorney General of NC to represent the State of North Carolina in all litigation unless another statute specifically states otherwise.