

Class Concept

This is supervisory work or investigative work in protecting state property and maintaining the security of a state institution or state office complex. Employees serve as shift supervisors and are responsible for assigning and reviewing the work of a security force engaged in safeguarding persons and property against fire, theft, and other hazards, or conducting investigations of crimes and complaints referred to the department. Assignments are received in the form of oral or written orders from the security chief. Enforces institutional rules and regulations and applicable state laws. Investigates accidents, complaints, disturbances, larceny break-ins, and other criminal acts. Prepares reports of activities occurring during assigned shift and reviews reports of subordinate officers. Work is performed under general supervision and is reviewed through frequent meetings and written reports.

Recruitment Standards

Knowledge, Skills, and Abilities

- Considerable knowledge of law enforcement procedures and state laws and institutional rules and regulations.
- Considerable knowledge of investigative and interrogative practices and procedures.
- Basic knowledge of basic fire prevention and control techniques and ability to apply these in an emergency.
- Basic knowledge of first aid principles and techniques.
- Working knowledge and skill in the use of firearms.
- Ability to act quickly and intelligently and to maintain command in an emergency.
- Ability to train and supervise subordinate security officers.
- Ability to interpret and enforce institutional policies, traffic and parking regulations.
- Ability to express oneself clearly in writing and orally.

Minimum Education and Experience

High school or General Educational Development (GED) diploma and two years of experience in security work; or an equivalent combination of education and experience.

Necessary Special Qualification

Commissioned as a Company Police under the applicable provisions of G. S. Chapter 74-E.