

Class Concept

This is supervisory and administrative work in directing and guiding all Enterprise production plants and businesses for profit, and for training inmates in an occupational field. Employee oversees and directs the operation of a very wide ranging group of businesses including a number of technically complex operations. Employee directs all aspects of Enterprise operations including production, product development, marketing, budgeting, cost analyses, plant expansions, and the safety and training programs. Employee supervises, plans, directs, reviews and evaluates the work of subordinates; oversees training programs; develops and establishes policies and guidelines; and makes the final decision on all major adjustments to methods, procedures, assignments, goals and priorities. Work includes the development of long range expansion plans, reviewing and approving all requests for plant expansions, new facilities, new equipment and new business ventures, and making the final decision regarding plant operations based on input from subordinates. Employee monitors expenditures, reviews budgetary needs and develops operating budgets for each cost center or plant, and is responsible for the profit and loss of all operations. Employee makes the final decision to resolve major customer complaints, add new products or services, drop existing products and close out unprofitable operations, and functions as a spokesman for the entire Enterprise program. Work also includes directing and stimulating research and development of new products and production processes, developing and establishing long range goals, and resolving any inmate security or disciplinary problems. Employee is also responsible for planning for the most effective and cost efficient use of equipment, personnel and space, and performing other duties and responsibilities as assigned.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of the rules, codes, pricing, marketing, production and quality standards and other related aspects of all product or service industries and government operations.
- Ability to direct and oversee production operations in multiple industries and to profitably manage a large conglomerate for profit businesses.
- Ability to direct long- and short-term strategies and goals, monitor and control profit and loss of business, monitor and control cash flow, manage inventory levels, implement new programs and resolve major customer complaints.
- Ability to build external partnerships and make public presentations.

Minimum Education and Experience

Bachelor's degree in Business Administration or a related field or the related program area from an appropriately accredited institution and a minimum of six years managerial experience; or an equivalent combination of training and directly related experience.