

Class Concept

Work in this class involves the initial diagnostic evaluation and referral counseling provided for offenders at diagnostic centers throughout the State prison system. Employees compile socio-psychological histories on inmates, and prepare and present written summary reports with recommendations on classification and program needs to the appropriate Classification Authority (committee or individual). Employees may consult with psychological personnel in determining test results of mental health evaluations/assessments. Employees provide supportive counseling when necessary and act as a referral source when offenders need the aid of another professional service such as social services or mental health services. Work also includes conducting pre-sentence diagnostic reports on offenders ordered by the court. These reports are detailed documentation of the crime version, the offender's background, and the employees' recommendations for treatment alternatives. Employees present their findings to the pre-sentence diagnostic committee where a final decision is made and then issued back to the courts to aid in sentencing of offenders.

Recruitment Standards

Knowledge, Skills, and Abilities

- Working knowledge of test analysis and interpretation.
- Working knowledge of interviewing techniques and principles.
- Thorough knowledge of rules, regulations, and policies relating to inmate custody and treatment.
- Ability to make personality evaluations and appraisals of attitudes in regard to a person's reactions to the testing and interview situations.
- Ability to communicate effectively with inmates to obtain pertinent data.
- Ability to express oneself clearly, tactfully, and concisely in oral and written form.

Minimum Education and Experience

Bachelor's degree in a human services field from an appropriately accredited institution and one year of experience in testing or interviewing, and/or counseling; or an equivalent combination of education and experience.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.