

### Class Concept

This is professional dental work in the administration and supervision of public health dentistry in one of four geographical regions in the State. Employees supervise the work of dental personnel such as dental assistants and/or dental hygienists and promotes dental health through the training of dental residents and assistants in a geographical region. Work involves consultation with local health personnel in developing programs of dental health and clinics for the treatment of children, and with schools, towns, and communities to promote fluoridation and other statewide programs. Responsible for planning a regional dental program and coordinating between the Dental Health Section, the regional office, and local public health departments. The consultant is responsible for the legal supervision of all public health dentists in the region working under a dental intern permit. Provides input to the chief concerning local and State program needs from which budget requests are developed. Develops and monitors travel budgets for regional staff. Assists the chief and assistant chief in developing and conducting an orientation course for new staff, and orients new staff in the region. Conducts follow-up visits to evaluate and assist new staff. Participates with the chief, assistant chief, and other regional consultants in developing dental health unit standards, procedures, and policies. Assures the implementation of the program, and the regional office administrative policies and procedures. Reviews work of regional staff through weekly reports of services and itineraries, regular monthly field visits, letter, telephone, and quarterly review of each staff member's yearly work plan. Consults with the community, schools, and health personnel to promote and implement the dental health programs

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Thorough knowledge of modern dentistry and recent developments in the field of dentistry.
- Considerable knowledge of departmental policies, rules, and regulations pertaining to dental health services.
- Considerable knowledge of dental health problems in the community or health facilities to which assigned.
- Ability to supervise both professional and sub professional personnel.
- Ability to establish and maintain effective working relationships with patients, departmental personnel from other professional disciplines within the institution, clinic, or community setting.
- Ability to prepare and deliver lectures on dental health education to professional and community groups.

#### Minimum Education and Experience

Licensed to practice dentistry in the state of North Carolina and one year of experience in public health dentistry.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.