

### Class Concept

Employees in this class perform consultative and coordinative work in assisting local government in planning, training, mitigation, and emergency response efforts. Employees are assigned a geographical area consisting of six to eight counties. Employees serve as liaisons between the Division of Emergency Management and local government in the coordination of all emergency management activities related to emergency preparedness, response, recovery and mitigation. Within the boundaries of the assigned area, employees serve as the on-scene coordinator of State resources during emergency operations as defined by NCGS 166A-19.3(6). Employees may assist in emergency management operations in other geographical areas as assigned. Work is performed under the direction of an Emergency Management Supervisor.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Thorough knowledge of local government emergency management operations in the assigned area.
- Thorough knowledge of NCGS 166A.
- Considerable knowledge of relative Federal and State laws, regulations, and guidelines.
- Considerable knowledge of State and local emergency response plans.
- Considerable knowledge of the services offered by State and local agencies.
- Ability to assess various emergency situations and apply plans and procedures specific to the situation.
- Ability to communicate effectively in oral and written form.
- Ability to establish and maintain effective working relationships.
- Ability to work under pressure for extended periods of time.
- Ability to travel statewide as needed.
- Must possess a valid NC Driver's license and good driving record.

#### Minimum Education and Experience

Bachelor's degree from an appropriately accredited institution and three years of experience in directing the operations of a governmental or military agency, including one year of experience in emergency planning or response operations; or an equivalent combination of training and experience.