

Class Concept

This is professional supervisory work in the Fire & Rescue division of the Department of Insurance supervising and directing a field operations section of the division. Positions revise and maintain fire protection and rescue training programs for local fire departments and rescue squads located across NC. Positions will normally specialize in one of the following areas:

Planning and conducting firefighting and rescue training sessions, seminars and demonstrations on municipal and rural fire fighting and prevention and a variety of rescue practices and emergency care for local fire and rescue squads across NC. Work involves developing, managing, and presenting programs based upon the needs of the requesting jurisdiction. Positions ensure content is up to date and use a variety of methods to (ex. – web based training) to most effectively deliver needed content.

Conducting Fire Rating Inspections of rural and municipal fire departments and the available emergency infrastructure. The resulting rating directly impacts the homeowner insurance rates for the local area. Positions also assist local governments plan and implement any needed changes to insurance and tax districts impacted by the available fire and emergency infrastructure and makes recommendations on actions necessary to upgrade the quality of fire protection services in a location.

Ensuring that fire and rescue professional standards adopted by the Fire & Rescue Commission are implemented across NC, verifying that instructors and course content meet the most current standards and that certification tests reflect the most current content and standards. Performs audits of certification tests and testing procedures for compliance. Manage other Fire & Rescue Commission programs for the support of fire and rescue personnel in NC.

Positions schedule schools, workshops and programs and assign instructors to conduct them. Positions perform a general review of new training programs developed by Fire and Rescue Trainer/Instructors. Positions also advise local departments and assist them in establishing plans and procedures of operation. Positions train new staff and evaluate their performance. In the event of a natural emergency or disaster, these positions serve as members of the State Emergency Response Team. Work is performed under the general direction of a Fire & Rescue Manager. Work may include other duties as assigned by management.

Recruitment Standards

Knowledge, Skills and Abilities

- Considerable knowledge of the techniques, practices, and use of modern technology in developing and conducting fire and rescue related programs.
- Considerable knowledge of the practices and methods of fire fighting and prevention and rescue operations.
- Considerable knowledge of structural firefighting, hazardous materials, technical rescue, wildland fire suppression, incident management systems, certification programs, fire service inspections and rating.
- Considerable knowledge of the fire and building codes and fire laws of NC and of the National Fire Protection Academy codes.
- Ability to establish and maintain effective working relationships with staff, local volunteer fire/rescue squads, municipal fire departments, professional organizations, and the public.
- Ability to react under hazardous conditions created by practical demonstrations of fire and rescue training procedures.
- Ability to supervise others.

Minimum Education and Experience

Associates degree in Fire Science or related field from an appropriately accredited institution, certification as a Level II Instructor or Level II Inspector, and four years of experience in conducting state of North Carolina fire and rescue certification training programs on firefighting and rescue operations or certification standards, or conducting fire inspections; or, an equivalent combination of education and experience.