

Class Concept

This is administrative work in directing the state highway patrol. Position is responsible for the effective organization and administration of all highway patrol activities throughout the state. Work requires close familiarity with all phases of the highway safety program and involves responsibility for the enforcement of state motor vehicle laws, the protection of persons and property, and the maintenance of public order. All patrol personnel are subject to orders and directives of this position either directly or through subordinate supervisory personnel. Work is performed with considerable independence within the framework of policies established by the Commissioner of Motor Vehicles and controlling legislation. Supervision is received from the Commissioner of Motor Vehicles with whom the position confers on unusual problems and who reviews work through observation of results and evaluation of reports submitted.

Recruitment Standards

Knowledge, Skills, and Abilities

- Considerable knowledge of North Carolina and other state motor vehicle registration and title laws.
- Thorough knowledge of the provisions of the North Carolina Motor Vehicle Act.
- Thorough knowledge of established policies, procedures, rules, and regulations pertaining to the Department of Motor Vehicles and the Highway Patrol.
- Ability to interpret and explain laws, rules, and departmental regulations.
- Ability to enforce provisions of laws with tact, firmness and impartiality.
- Ability to present information effectively in oral and written form.
- Ability to establish and maintain effective working relationships with administrative personnel, subordinate employees, and the general public.

Minimum Education and Experience

High School or General Educational Development (GED) diploma, supplemented by formal training in modern police methods, procedures, administration, and scientific methods of crime detection and prevention, and extensive experience of a responsible nature in police work, including considerable experience in an administrative capacity; or an equivalent combination of education and experience.

Necessary Special Qualifications

- Possession of a valid North Carolina driver's license.
- Certification as a Law Enforcement Officer in accordance with the provisions of North Carolina Criminal Justice Education & Training and Standards Commission.