

Class Concept

This is administrative work in directing a principal line or staff function of the State Highway Patrol. Employees are responsible for the effective enforcement of North Carolina motor vehicle operation laws; the planning, organization, and administration of a statewide program of highway safety activities by patrol personnel in their work, and by using patrol personnel in contacts with public, individually, and through organizations in highway safety activities; and obtaining adequate equipment and supplies, communication facilities and transportation. Work also involves molding public opinion through contact with civic clubs and cooperation with local traffic safety councils and public schools. Work is performed with considerable independence under the administrative direction of the Highway Patrol Colonel and is evaluated through conferences, written reports, and from complaints and commendations of the public regarding the effectiveness of the patrols work.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of the provisions of the North Carolina Motor Vehicle Act.
- Thorough knowledge of established policies, procedures, rules, and regulations pertaining to the Department of Motor Vehicles and Highway Patrol.
- Considerable knowledge of North Carolina and other states motor vehicle registration and title laws.
- Ability to interpret and explain laws, regulations, and departmental regulations.
- Ability to enforce provisions of laws with tact, firmness, and impartiality.
- Ability to plan, organize, and direct activities relating to division assignment.
- Ability to present information effectively in oral and written form.
- Ability to establish and maintain effective working relationships with administrative personnel, subordinate employees, and the general public.

Minimum Education and Experience

High School or General Educational Development (GED) diploma, preferably supplemented by formal training in modern police methods, administration, and scientific methods of crime detection and prevention, and 12 years' sworn experience in Highway Patrol including 4 years' of supervisory experience; or an equivalent combination of education and experience.

Necessary Special Qualifications

- Possession of a valid North Carolina driver's license.
- Certification as a Law Enforcement Officer in accordance with the provisions of North Carolina Criminal Justice Education & Training and Standards Commission.