

### Class Concept

This is professional work in developing statewide educational and public information aspects of the state-owned historic sites. Employees at this level have statewide responsibility for the more complex and technical educational resources development of all sites. Employees may supervise lower level employees that provide consultation on a regional basis or handle less complex aspects of the area of specialization. Employees provide advice and consultation to the site managers in their area of expertise for the most complicated projects involving in-depth research, creativity, and site interpretive planning. Employees develop standards for site interpretation and visitor services to provide consistency in these aspects of the historic program at all the sites. Employees report to the supervisor of interpretations and perform related duties as required. Assigned duties may vary in nature due to the consultation and assistance provided to differing historic sites and the level of consultation required. Consultation includes assistance to all state-owned sites in the most complex aspects of the area of specialization. The more complex aspects are characterized by the creativity and in-depth research and planning required to develop innovative interpretive programs and site plans. Responsibilities include project leadership for developing sites or changes and enhancements to interpretive programs at existing sites. Work requires an understanding of local, regional, and state history and the activities associated with the research and development of interpretive and operational aspects of historic sites. More in-depth knowledge and research are required for the area of specialization to develop ideas into feasible plans and programs for enhancements at existing or developing sites. Work requires familiarity with available resources in the section, department, and outside historical organizations.

### Recruitment Standards:

#### Knowledge, Skills, and Abilities

- Thorough knowledge of North Carolina and American history, and the technical discipline of specialization.
- Thorough knowledge of reference sources of historical materials.
- Thorough knowledge of modern development and trends relating to history and historical research.
- Ability to establish short-term goals, budget requirements, and priorities for projects.
- Ability to negotiate with other professional staff to establish project plans and schedules.
- Ability to communicate effectively in oral and written form.
- Ability to develop and maintain effective working relationships.

#### Minimum Education and Experience

Bachelor's degree in history or a degree specific to the area of specialization required from an appropriately accredited institution and three years of progressive experience in a historical agency; or an equivalent combination of education and experience.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.