

Class Concept

This is administrative and managerial leadership over the operations of a regional center that provides specialized nursing to residents who have chronic, complex medical conditions that co-exist with neurological conditions often related to a diagnosis of severe and persistent mental illness, intellectual and or developmental disability. Position directs and leads organizational programs and operations to include strategic planning, manages the allocation of clinical, budgetary, human and physical plant resources, and meets/maintains regulatory requirements that support facility funding. Position is the final decision authority on all personnel functions.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of accreditation standards and regulations in the developmental/intellectual disability setting.
- Thorough knowledge of population service needs and standards for service delivery.
- Considerable knowledge of quality/risk management considerations and ability to implement corrective plans.
- Skill in planning via broad, long-range programs and goals for the facility which include annual plans of work, budgetary planning, capital projects as well as for utilization of all employed staff.
- Excellent negotiation and communication skills.
- Ability to establish goals and priorities and determine appropriate allocation of resources.
- Ability to establish effective and responsive working relationships with staff, the public and advocacy groups.
- Ability to direct a broad range of programs and services and interdisciplinary staff.
- Ability to adhere to federal, state and local policies and procedures.

Minimum Education and Experience Requirement

Master's degree in human services, psychology, nursing, developmental disability, public administration, business administration, or hospital administration, or related field and five years of administrative management, two of which must have been in a broad management or administrative capacity or an equivalent combination of education and experience.

Requires Nursing Home Administrator License as required by the North Carolina Nursing Home Administration Board or must be obtained within eighteen months of hire.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.