

Class Concept

This is professional work in investigating criminal activity regarding insurance companies or other regulated entities, agents, service providers or consumers. Insurance Criminal Investigators investigate crimes including fraud, embezzlement, and forgery under North Carolina criminal and insurance laws. Employees conduct interviews, analyze insurance and business records, and write reports. Employees must be able to present case findings to prosecutorial authorities and testify before grand and petit juries. Work is performed independently under general supervision of an Insurance Criminal Investigator Supervisor.

Positions in this classification are assigned more complex cases that require experience with a wider scope of rules, statutes and insurance and non-insurance licensees than Insurance Criminal Investigators. In addition to insurance fraud, these positions are responsible for fraud cases associated with bail bondsmen, premium finance companies, collection agencies, manufactured housing and fire departments. These positions also serve as mentors to Insurance Criminal Investigators and assist the Insurance Criminal Investigator Supervisor in coordinating work assignments and with meetings with other law enforcement and court officials. Positions serve as subject matter experts and may supervise Insurance Criminal Investigators on an as-needed basis. Work may include other duties as assigned by management.

Recruitment Standards

Knowledge, Skills and Abilities

- Working knowledge of laws pertaining to insurance fraud, embezzlement, and the laws of admissible evidence that relate to courtroom procedures.
- Working knowledge of the methods, procedures, and practices used in the investigation of criminal offenses.
- Working knowledge of the insurance industry, bail bonding industry, insurance agencies, collection agencies, and premium finance company operations that relate to licensees with specialized knowledge in at least one specialty area.
- Ability to establish and maintain favorable working relationships with law enforcement officials, court officials and officials of the insurance industry.
- Ability to investigate criminal cases, make arrests, prepare comprehensive and detailed reports pertaining to individual cases, present effective court testimony, and apply the principles, techniques, and procedures of modern criminal investigations.
- Ability to apply the criminal statutes of North Carolina to criminal investigations, evidence collection, legal processes, arrest, and courtroom procedures and practices.
- Proficient in the use of firearms and other equipment used in the collection and preservation of evidence.
- Ability to communicate effectively both verbally and in writing with the general public, Department management and management of regulated entities.
- Ability to mentor and provide technical guidance to lower level Investigators.

Minimum Education and Experience

Bachelor's degree in Criminal Justice or related field from an appropriately accredited institution and three years of law enforcement experience, preferably focusing on white collar crime; or an equivalent combination of training and experience.

Necessary Special Qualifications

Certification as a sworn law enforcement officer in accordance with the provisions of the North Carolina Criminal Justice Training and Standards.