

### Class Concept

Work in this class involves a variety of staff support activities to the pathologists in the Office of the Chief Medical Examiner (OCME). The employee provides support to OCME pathologists through medicolegal death investigation and facilitates communication with law enforcement and other outside agencies. The employee takes incoming calls reporting new cases and determines jurisdictional authority and case disposition. Duties involve conducting death investigations, assisting at examinations, arranging body transportation, receiving and releasing bodies, record keeping (reports, photography, body diagrams, *etc.*), data entry, and medicolegal training. Work is performed under the general supervision of the Chief Medical Examiner and evaluated through the quality of investigative findings and feedback from the agencies and families the employee interacts with.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Working knowledge of the principles, practices and techniques required in the performance of medicolegal death investigations.
- Working knowledge of statutes, rules, policies and procedures related to medicolegal death investigations in North Carolina.
- Working knowledge of and ability to understand and interpret medical and forensic information and terminology.
- Working knowledge of the rules regarding evidence and the ability to maintain a legally defensible chain of custody.
- Working knowledge and awareness of various hazards associated with possible scene investigations, including physical, chemical, biological hazards and exposure.
- Ability to obtain and record the information needed for the adequate evaluation of death of medicolegal significance.
- Ability to communicate with law enforcement and other investigatory agencies.
- Ability to conduct interviews and investigations, analyze facts and data, reach logical conclusions, and make sound recommendations.
- Ability to deal tactfully with the public and establish and maintain effective working relationships.
- Ability to operate photographic equipment, computers and associated software programs, and cell phones.
- Ability to lift medium to heavy weights and/or hike long distances in outdoor settings and rural environments.

#### Minimum Education and Experience

Bachelor's degree in science (biology, chemistry, physiology, criminal justice, anthropology, forensic sciences, biochemistry, *etc.*) or related field from an appropriately accredited institution and two years of medicolegal death investigation experience; or an equivalent combination of education and experience.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.