

### Class Concept

This is law enforcement work performed at North Carolina state building and grounds. Employees serve as lead Police Officers and may assist the shift supervisor. Employees may act in place of the shift supervisor. Employees investigate and enforce a variety of criminal and traffic cases, including crimes against persons and property and motor vehicle violations. Work involves enforcing state laws and regulations within jurisdictional boundaries and responding to calls for assistance in the state government complex. Investigates criminal offenses involving state property, state employees, or visitors to state property. Interviews persons to obtain information pertaining to crime scene. Checks buildings during nonworking hours and at night to ensure security of property and equipment. Completes investigative reports pertaining to criminal acts reported in or around state buildings and property, and interviews victims and witnesses. May arrest suspects in connection with crimes or violations of law. May testify in court as needed.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Thorough knowledge of investigative techniques and case preparation requirements for standard traffic and criminal cases.
- Thorough knowledge of and skill in standard law enforcement equipment, its care and safe use according to Departmental Policy.
- Thorough knowledge of criminal and traffic laws.
- Thorough knowledge of the laws relating to the rights of suspects, search, and seizure, maintaining the chain of evidence and arrest authority.
- Ability to act quickly and intelligently in emergency situations.
- Ability to communicate effectively through interpersonal interactions and written documentation.
- Ability to apply North Carolina laws to investigations.
- Ability to supervise and train law enforcement officers.

#### Minimum Education and Experience

High school or General Educational Development (GED) diploma and one year of experience in law enforcement work, or an equivalent combination of education and experience.

#### Necessary Special Qualifications

Certification as a Law Enforcement Officer in accordance with the provisions of the North Carolina Criminal Justice Education and Training Standards Commission.