

### Class Concept

This is law enforcement work performed on property owned, leased, or maintained by the State of North Carolina in Wake County as well as in the city of Raleigh. The Police Captains will report directly to the Deputy Director and will perform supervisory, administrative, and managerial duties and responsibilities over specific functional areas of the agency to include Special Operations, Logistics, Complex Investigations, Records and Professional Standards to include Internal Affairs and Accreditations. Responsible for performing human resource duties to include interviewing, coaching, completing performance appraisals and recommending and administering disciplinary action. Ensures compliance with departmental rules, regulations, policies, and procedures through instruction and inspections. Assists in recommendations for promotions or reclassification of subordinate officers. Assists in preparation of tactical plans for major events and dignitary visits. Commands police personnel in the delivery of police services. Responsible for assisting in the overall management and supervision of the agency by direct supervision of the Lieutenants with indirect supervision of the Sergeants. Positions will assume command of and responsibility for the department in the absence of the Chief of Police and/or Deputy Chief.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Advanced knowledge of and skill in standard law enforcement equipment, its care and safe use according to Departmental Policy.
- Advanced knowledge of the laws relating to the rights of suspects, search, and seizure, maintaining the chain of evidence and arrest authority.
- Thorough knowledge of investigative techniques and case preparation requirements for standard traffic and criminal cases.
- Thorough knowledge of criminal and traffic laws.
- Ability to act quickly and intelligently in emergency situations.
- Ability to communicate effectively through interpersonal interactions and written documentation.
- Ability to apply North Carolina laws to investigations.
- Ability to manage and direct employees in general patrol and traffic enforcement and investigative work.
- Ability to establish employee work expectations and review and assess squad performance based

#### Minimum Education and Experience

High school or General Educational Development (GED) diploma and six years of experience in law enforcement work, two of which must have been as a supervisor, or an equivalent combination of education and experience.

#### Necessary Special Qualifications

Certification as a Law Enforcement Officer in accordance with the provisions of the North Carolina Criminal Justice Education and Training Standards Commission.