

Class Concept

This is professional supervisory work in coordinating the regional operation of a sexually transmitted disease or AIDS program. Staff may be assigned to various locations and may include federal assignees as well as state employees. Work involves providing employee orientation to program and procedures; determining and providing for staff training needs; reviewing work of staff to ensure technical quality, quantity, and efficient operation; and assisting staff in decisions on deviations and problems not specifically covered by instructions and guides. Employees analyze program data to identify potential disease problems or trends, provide for effective utilization of staff to meet increases in problem areas, and submit written reports of progress toward program objectives. Employees establish and maintain working relationships with health directors, program managers, and medical providers to provide information and guidance on program standards, methods, and resources. Employees have limited input in the planning of long-range program goals, budget, and personnel functions. Supervision is received from the state program manager. Supervisors of regional AIDS program are also responsible for surveillance activities involving contact with hospitals to educate staff on the reporting of cases and legal requirements, including confidentiality, for providing technical assistance to hospitals in establishing registers for AIDS cases, and for evaluating effectiveness of registers and register systems.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of sexually transmitted diseases or AIDS, their symptoms, complications, and epidemiology.
- Thorough knowledge of principles and practices, specific methods and techniques in investigation and location of case suspects.
- Ability to establish rapport and effective communications with health directors, program managers, hospital and laboratory personnel.
- Ability to interpret and apply federal, state, and local public health laws, rules, and regulations.
- Ability to train and supervise professional staff.
- Ability to express ideas clearly in oral or written form.

Minimum Education and Experience

Bachelor's degree from an appropriately accredited institution and four years of experience as a Public Health Disease Intervention Specialist, including two years at the Public Health Disease Intervention Specialist II level and in the same program area; or an equivalent combination of education and experience.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.