## Class Concept

This is professional journey level work investigating violations of the criminal laws of North Carolina. Employees may be assigned drug or criminal investigations in assigned geographical areas. Employees provide technical assistance to local law enforcement agencies. Cases range from routine to those having greater complexity. The emphasis of the work is in conducting investigations. Assigned cases require considerable analysis to identify and apprehend suspects. Employees are responsible for locating and gathering information from witnesses, following leads, and evaluating a large amount of evidence. Employees may assist task force leaders in larger cases, and may be assigned specific responsibilities within the investigation. Work is performed independently. Employees complete a variety of records and reports related to the investigation. Employees typically report to a SBI Assistant Special Agent in Charge.

### Recruitment Standards

## Knowledge, Skills, and Abilities

- Working knowledge of the methods, procedures, and practices used in the investigation of criminal offenses to solve a variety of crimes.
- Working knowledge of the techniques involved in planning extensive investigations.
- Working knowledge of the principles of securing and identifying a variety of physical evidence.
- Skill in using firearms and tools and equipment involved in evidence collection and enforcement agencies and officers.
- Ability to investigate a variety of criminal cases, to interpret and apply criminal laws of North Carolina
  in investigations, to make arrest, to prepare comprehensive and detailed reports pertaining to
  individual cases, to present effective court testimony, and to apply the principles, techniques, and
  procedures of modern criminal investigations.
- Ability to analyze investigative information to determine appropriate suspects.
- Ability to communicate both verbally and in writing with local law enforcement agencies, federal investigators, suspects, and witnesses.
- Ability to apply the principles, techniques, and procedures of modern criminal investigations and to maintain favorable working relationships with other law enforcement agencies and officers.

# Minimum Education and Experience

Bachelor's degree from an appropriately accredited institution and two years of law enforcement experience that included having the power to arrest; or an equivalent combination of education and experience.

#### **Necessary Special Qualifications**

Must have graduated from the SBI Academy or the next available SBI Academy after hiring and meet all applicable North Carolina state statutory standards for law enforcement officers.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.