

### Class Concept

Work of this class involves sewing, altering, and mending operations in the construction and maintenance of hospital linens and wearing apparel and assisting in the operation and management of a linen room. Work is performed in accordance with instructions or patterns selected by a linen room supervisor and work usually proceeds without direct supervision unless problems of fitting or production occur. Work may also involve instruction of personnel in performance of routine sewing tasks. Work is evaluated by inspection of finished product to assure conformance to instructions and maintenance of established standards of work quality.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Working knowledge of textiles and of sewing and mending methods.
- Skill in the operation of electric and treadle sewing machines.
- Ability to cut material from standard patterns and to neatly construct, repair, and mend linens and articles of clothing.
- Ability to instruct personnel in routine sewing and mending methods.
- Ability to clean, oil, and make minor adjustments to sewing machines.
- Ability to maintain a cooperative attitude toward patients.
- Ability to follow oral and written instructions.

#### Minimum Education and Experience

Education and/or experience in sewing that is directly related to the job and consistent with accepted practices of the trade equivalent to a least six months of experience in a commercial or institution sewing, or completion of a sewing course; or an equivalent combination of education and experience.