

Class Concept

This position develops, manages, directs, and coordinates the activities of various security-related operations system wide, including Task Force operations involving Federal and State law enforcement operations, participating in State Emergency Response activities, as well as a caseload of absconders. Position recommends policy into Security Risk Groups, fugitive related issues and represents the section with Federal and State law enforcement, district attorneys and other government and community officials across the state. The position assists the Special Operations Director in identifying issues and developing potential solutions necessary to carry out the mission of the agency. Position works with a wide variety of different sections of the Department of Public Safety, as well as other Federal and State agencies. Position manages performance of staff and training, including disciplinary action, disputes, and grievances, as well as all daily operation and administration of the teams under his/her supervision.

Recruitment Standards

Knowledge, Skills, and Abilities

- Considerable knowledge of the methods, procedures, and practices used in the investigation of criminal offenses.
- Considerable knowledge of Division field operations, case management policies, the judicial and legal system of NC and local law enforcement policies, procedures, and practices, as well as fugitive operations, anti-crime initiatives and staffing patterns for organizational success.
- Considerable knowledge of Adult Corrections, its sections, its operations, probation, parole and post release.
- Considerable knowledge of court procedures, operational procedures of law enforcement agencies and officials, and characteristics of various socio-economic populations and community resources.
- Considerable knowledge of the judicial and legal system of North Carolina and law enforcement practices and abilities.
- Ability to present effective court testimony and to apply the principles, techniques, and procedures of modern criminal investigation.
- Ability to establish and maintain favorable working relationships with other Federal and State law enforcement agencies and officers, as well as co-workers, judicial, community agencies and the general public, as well as offenders and the offenders' families.
- Possession of and ability to demonstrate precise analytical and conceptual skills.
- Ability to communicate clearly and effectively to individuals and groups, both orally and in writing.

Minimum Education and Experience

Bachelor's degree from an appropriately accredited institution with a major in criminal justice, correctional services, psychology, social work or other related human services field, and four years of experience as a Probation/Parole Officer. In addition, two years of experience is required in any of the following roles: Chief Probation/Parole Officer, Assistant Judicial District Manager or District Manager, Prison Administrator or Manager, or an equivalent combination of education and experience.

Necessary Special Qualifications

Must be eligible for certification by the North Carolina Criminal Justice Training and Standards Commission. Must be able to obtain security clearance and must be able to be sworn in by the partner agency.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.