

State Controller Financial Manager

Class Concept

These positions are the top financial or business system managers in the Office of the State Controller with responsibility for formulating and implementing all agency policy and plans for use by management in decision-making processes. Positions are responsible for providing overall direction for financial functions and systems. Positions in this class ensure that all financial operations, systems, transactions, policies, and procedures meet the short- and long-term objectives of the State Controller and that they are in compliance with all oversight or regulatory entity standards and requirements. Positions assist with or have full responsibility for the formulation of business systems, programs, and policies and the overall direction of staffing, training and development. Positions will provide leadership in the development of guidelines and programs in financial, internal control, program operation, systems or other areas and initiatives. Positions are responsible for allocating available staff, assets and resources in order to meet work goals. Positions must deal with controversial issues/problems and maintain successful working relationships with clients, other employees, administrators, and the public.

Recruitment Standards

Knowledge, Skills and Abilities

- Considerable knowledge of professional fiscal theory, information systems and internal control techniques, practices and procedures.
- Extensive knowledge of professional fiscal and accounting theory, information systems, risk mitigation, and internal control techniques, practices and procedures.
- Full knowledge of generally accepted accounting principles and skill in applying this knowledge.
- Full knowledge of local, state and federal regulations, statutes, industry standards and best business practices governing the area of work.
- Ability to interpret fiscal rules and regulations internal to the organization. Ability to review and approve written reports often of a complex nature
- Ability to ensure implementation of program policy and procedure changes to reduce risk.
- Ability to interpret and analyze financial data and reports.
- Ability to communicate effectively and disseminate information to senior management.

Minimum Education and Experience

Bachelor's degree in accounting or a degree in finance, business administration or management, information systems or a related discipline, with 18 credit hours of accounting coursework and five years of professional accounting or business systems experience, of which at least two are supervisory; or an equivalent combination of training and experience. Some positions may require additional credit hours of accounting coursework. All degrees must be received from appropriately accredited institutions.

Special Note: This is a generalized representation of positions in this class and is not intended to reflect essential functions per ADA. Examples of competencies are typical of the majority of positions, but may not be applicable to all positions.