

Class Concept

Positions in this class provide services related to statewide fiscal, financial, and information systems. Work involves policy development and implementation, consultation, training, and education related to professional accounting, with responsibility for accounting and/or budgeting functions at the statewide level. Positions in this banded class apply knowledge of the theory and practice of recording, classifying, examining and analyzing data and records of financial transactions. Work requires knowledge of the theories, principles, practices and terminology of accountancy. This class distinguished from the I level by the complexity of assignments and the performance of lead worker duties.

Recruitment Standards

Knowledge, Skills, and Abilities

- Considerable knowledge of generally accepted accounting principles and their application to, governmental accounting and non-governmental accounting.
- Working knowledge of accounting, budgeting, and information systems and operations at the statewide level.
- Ability to independently interpret and apply these principles.
- Considerable knowledge of program specifics such as electronic-commerce, banking, bond disclosure requirements, or other area.
- Thorough knowledge of applicable information technology resources to perform accounting duties.
- Ability to independently interpret program or activity requirements.
- Thorough knowledge of current policy, state and federal laws and legislation, industry standards, and state government operations.
- Ability to identify policy issues and initiate changes or recommendations.
- Ability to independently develop statewide fiscal training and education needs based on a thorough knowledge of accounting standards and systems, auditing standards and procedures, federal single audit, cost allocation, tax compliance, e-commerce, and related systems.
- Ability to independently consult and suggest corrective action related to complex statewide fiscal and/or financial challenges.
- Ability to lead project(s) within established guidelines and standards, or ability to lead a component of a larger project.
- Ability to develop improvements and implement changes.
- Ability to identify changing requirements and problems regarding management needs and other fiscal procedures, account structures or reports, and accounting systems.
- Ability to evaluate systems of control and recommend improvements/changes.

Minimum Education and Experience

Bachelor's degree in accounting, or a degree in business administration, public administration or a related discipline from an appropriately accredited institution with 18 credit hours of accounting coursework; and three years of accounting experience or an equivalent combination of education and experience.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.