

CLASS CONCEPT

Work in this class involves directing the activities of the Division of Public Health of the Department of Health and Human Services.

Responsibility includes the development, coordination, and direction of the programs and activities of the Division of Public Health. Employee is responsible for and is held accountable to furnish guidance, consultation, and assistance in the formulation and implementation of health services delivered locally through local health departments covering all 100 counties and numerous other community agencies and organizations. Employee establishes and maintains liaison with federal, state, and local agencies, health profession schools and universities, and various voluntary and professional organizations as a representative of public health in North Carolina; and maintains contact and awareness of other states' and territories' public health programs to ensure that North Carolina will continue to be abreast in the field of public health. Employee must play a vital function in recommending legislative action, on budgeting, lawmaking, and appointment of study commissions to assure a modern health program for state citizens.

Work is performed independently under the general direction of the Secretary, Department of Health and Human Services, and is evaluated on the basis of program success and public reaction to programs.

RECRUITMENT STANDARDS

Knowledges, Skills, and Abilities

Thorough knowledge of all aspects of public health and health needs in North Carolina.

Thorough knowledge of local, state, and federal laws, rules, and regulations relative to all aspects of public health.

Ability to plan, coordinate, and direct a large number of employees and programs concerned with North Carolina Public Health Programs.

Ability to develop and maintain satisfactory relationships with the general public and local, state, and federal officials.

Minimum Education and Experience Requirements

Licensed to practice medicine in the State of North Carolina and eight years of professional medical experience including six years of progressive experience in public health administration; or an equivalent combination of education and experience.

Special Note

This is a generalized representation of positions in this class and is not intended to identify essential functions per the Americans with Disabilities Act. Examples of work are primarily essential functions of the majority of positions in this class, but may not be applicable to all positions.