

Class Concept

This position provides direction, oversight, and management to two highly technical sections within Public Health: State Laboratory of Public Health and Office of the Chief Medical Examiner. The breadth and scope of services provided by these programs, as well as the national certification requirements, requires a wide variety of technical expertise and training. Position is responsible for policy oversight, development and implementation of programs, and the provision of key data to support the division, local health departments, and other partner agencies in order to address Public Health Laboratory and Medicolegal Examination issues. Position serves as the key liaison between these sections and other sections in the division and department.

Recruitment Standards

Knowledge, Skills, and Abilities

- Thorough knowledge of all aspects of public health principles, policies, laws and health needs in North Carolina.
- Thorough knowledge of epidemiologic principles, statistical analysis and public health assessments of biological and chemical agents.
- Considerable knowledge of governmental administrative processes, including budget and grants management.
- Working knowledge of public health laboratory sciences, as they relate to the support of public health programs.
- Working knowledge of the NC medical examiner system to ensure that deaths of a suspicious, unusual or unnatural nature are adequately investigated and reported.
- Demonstrated leadership skills with administrative and management experience in a field of science or medicine relevant to the application of scientific methods to conduct applied research.
- Ability to implement quality assurance/quality improvement practices.
- Ability to establish and maintain effective working relationships with local, State, and federal officials, including departmental leadership, and members of the legislature, scientific, medical, legal and academic communities.
- Ability to effectively communicate both verbally and in writing plans, budgets, and other technical information.

Minimum Education and Experience

Doctoral degree in public health, epidemiology, microbiology, clinical chemistry, or related biological science from an appropriately accredited institution and five years of responsible and progressive experience including a minimum of three years in a responsible administrative capacity; or an equivalent combination of education and experience.

Note: This is a generalized representative of positions in this class and is not intended to identify essential functions per ADA.