

Class Concept

Work in this class involves the operation of vehicles and/or equipment in support of State agencies and universities. Positions may operate a variety of vehicles/equipment in the performance of daily tasks, or may specialize in the operation of specific types of vehicles/equipment. Program areas supported may include but are not limited to public transportation, grounds maintenance, transportation of juvenile offenders, solid waste hauling, mail transport, cargo transport, forest fire fighting, reforestation, and hydrogeological drilling. Positions may supervise temporaries or court-secured individuals in the performance of tasks.

Safely and skillfully operates standard vehicles and/or equipment, which may include but is not limited to car, van, delivery truck, bus, tractor, mower, and various grounds maintenance equipment, in the performance of recurring tasks with established parameters and limited variety. Keeps vehicles or equipment clean, checks and maintains proper fluid levels. Identifies and informs supervisor of potential safety problems. Uses appropriate protective equipment in a safe manner. Reports needed repairs to supervisor.

Recruitment Standards

Knowledge, Skills, and Abilities

- Working knowledge of vehicle/equipment utilized in performance of daily tasks.
- Ability to perform pre-operational checks of vehicles/equipment.
- Ability to accurately maintain standard mileage, cargo, and/or cash receipt records.
- Ability to recognize emergency situations and follow appropriate procedures.
- Working knowledge of applicable traffic laws and other established regulatory requirements for performance of daily tasks.
- Ability to carry out oral and written instructions.

Minimum Education and Experience

High school or General Educational Development (GED) diploma; or an equivalent combination of education and experience.

Additional Requirements

Must possess necessary licenses or certifications to operate assigned types of vehicles or equipment.