

1 25 NCAC 01O.0110 is proposed for adoption as follows:

2

3 **25 NCAC 01O.0110 PERFORMANCE CYCLE**

4 (a) The standard State government performance cycle is from July 1 through June 30, with the exception of the
5 constituent institutions of the University of North Carolina who will have a standard performance cycle from
6 April 1 through March 31.

7 (b) The annual performance evaluation shall be completed, approved, discussed with employees, and entered into
8 the system of record within 60 calendar days of the cycle end date.

9 (c) The State Human Resources Director may change the dates of the standard performance cycle; however, all
10 covered employees shall be notified a minimum of 60 calendar days prior to the start of the new performance cycle.

11

12 *History Note: Authority G.S. 126-4;*