



State Human Resources

C. NEAL ALEXANDER, JR.  
Director

## MEMORANDUM

**TO:** Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

**FROM:** Bailey Bruce, Administrator  
State Human Resources Commission

**DATE:** April 13, 2016

**RE:** **Approved Personnel Actions for the April 2016 State Human Resources Commission Meeting**

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission at the **April 7, 2016** State Human Resources Commission meeting.

The Commission approved the following actions:

1. Approval of Minutes for the March 3, 2016 SHRC Meeting  
**(Commission Action: Approve Minutes)**
2. Settlement Costs Report  
**(Commission Action: Approve Settlement Costs Report)**
3. Final Determination of Classification:  
25 NCAC 01H - Recruitment and Selection  
25 NCAC 01I - Service to Local Government  
25 NCAC 01J - Employee Relations  
**(Commission Action: Approve Final Determination of Classification for Subchapters H, I, J)**
4. Initial Determination of Classification:  
01E - Employee Benefits  
01K - Personnel Training  
01L - Equal Opportunity



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- 01M - Interchange of Governmental Employees.
- 01N - Workplace Environment and Health  
**(Commission Action: Approve Initial Determination of Classification for Subchapters E, K, L, M, N)**
- 5. Service Awards Policy  
**(Commission Action: Approve Service Awards Policy)**
- 6. Highway Patrol Pay Plan for Compensation Project  
**(Commission Action: Approve Highway Patrol Pay Plan for Compensation Project)**
- 7. Class Specifications for Compensation Project  
**(Commission Action: Approve Classification Specifications for Compensation Project)**

**These items will be available to view at the Office of State Human Resources website at <http://www.oshr.nc.gov> once the site has been updated.**

Cc: C. Neal Alexander, Jr., Director of the Office of State Human Resources  
Paula Woodhouse, Deputy Director of the Office of State Human Resources



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