



MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Bailey Bruce, Administrator
State Human Resources Commission

DATE: August 10, 2016

RE: **Approved Personnel Actions for the August 4, 2016 State Human Resources Commission Meeting**

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission at the **August 4, 2016** State Human Resources Commission meeting.

The Commission approved the following actions:

1. Approval of Minutes for the April 7, 2016 SHRC Meeting
(Commission Action: Approve Minutes)
2. Readopt 25 NCAC 01D Rules
 - a. 25 NCAC 01D .0201 – INITIAL EMPLOYMENT
 - b. 25 NCAC 01D .2701 – SEVERANCE SALARY CONTINUATION POLICY
(Commission Action: Approve Readopting of 25 NCAC 01D Rules)
3. Amend 25 NCAC 01C, 01D and 01O Rules
 - a. 25 NCAC 01C .0402 – Permeant and Time-Limited Appointment
 - b. 25 NCAC 01C .1004 – Reduction in Force
 - c. 25 NCAC 01D .0101 – Compensation Policy and Plan
 - d. 25 NCAC 01D .0102 – Salary Ranges
 - e. 25 NCAC 01D .0105 – Pay Status
 - f. 25 NCAC 01D .0114 – Break in Service
 - g. 25 NCAC 01D .0301 – Definition and Policy
 - h. 25 NCAC 01D .0401 – Definition
 - i. 25 NCAC 01D .0608 – Reallocation





- j. 25 NCAC 01D .0901 – Definitions
- k. 25 NCAC 01D .1001 – Definition
- l. 25 NCAC 01D .2702 – Severance Salary Continuation Eligibility
- m. 25 NCAC 01O .0108 – Performance Management Covered Employees
- n. 25 NCAC 01D .0112 – Total State Service Defined
(Commission Action: Approve Amending 25 NCAC 01C, 01D and 01O Rules)
(Commission Action: Adjust Salary Administration Policy to Conform with Changes)

- 4. Final Determination of Classification – Rules Review
 - a. 25 NCAC 01E – Employee Benefits
 - b. 25 NCAC 01K – Personnel Training
 - c. 25 NCAC 01L – Equal Opportunity
 - d. 25 NCAC 01M – Interchange of Governmental Employees
 - e. 25 NCAC 01N – Workplace Environment and Health
(Commission Action: Motion to Approve Final Determination of Classification for 25 NCAC 01E, 01K, 01L, 01M, 01N Rules)

- 5. Reorganization through Reduction Policy
(Commission Action: Approve Reduction through Reorganization Policy)

- 6. Appointment Types and Career Status Policy
(Commission Action: Approve Appointment Types and Career Status Policy)

- 7. Separations Policy
(Commission Action: Approve Separations Policy)

- 8. Governors Awards Policy
(Commission Action: Approve Governors Awards Policy)

- 9. State Employees Memorial Program
(Commission Action: Approve State Employees Memorial Program)

- 10. Classification Specifications
(Commission Action: Approve 2 Classification Specifications)



**11. Correctional Officer Experience Revision
(Commission Action: Approve Correctional Officer Experience Revision)**

These items will be available to view at the Office of State Human Resources website at <http://www.oshr.nc.gov> once the site has been updated.

Cc: C. Neal Alexander, Jr., Director of the Office of State Human Resources
Paula Woodhouse, Deputy Director of the Office of State Human Resources

