

CREDENTIALS VERIFICATION

I certify that I have given true, accurate and complete information on my application for employment (or other information submitted for consideration in employment, including resume), to the best of my knowledge. In the event that confirmation is needed in connection with my work, I authorize educational institutions, associations, registration and licensing boards, and others to furnish whatever detail is available concerning my qualifications. I authorize investigations of all statements on documents submitted for employment consideration and understand that false information may be grounds for rejection of my application and/or dismissal.

NAME _____
 (Indicate name under which degree/diploma/training received)

List highest Degree/Diploma/Training Received _____

Field of Study _____

Date(s) Received and/or Attended Institution Attended _____

Institution Street Address _____

City/State/Zip Code _____

I further understand that I am employed in a probationary status until verification of my credentials has been completed. Additionally, it is understood that I will not be granted permanent status in my position until verification of my credentials has been completed.

 Employee Signature Date

 Print Employee Name Date