NORTH CAROLINA
DEPARTMENT OF THE SECRETARY OF STATE

MISSION
To promote economic growth throughout the State of North Carolina and protect the public from financial harm.

SERVICES PROVIDED
We are a national leader in facilitating financial capital formation, promoting intellectual property, and advancing E-Commerce for the benefit and protection of the public.

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Why Work For Us
• High Employee Morale, Low Turnover, and Stability
• Environment That Values Ethics, Accountability, and Empowerment
• Diverse and Inclusive Workforce
• Opportunities for Professional and Collaborative Engagements
• Contribute Directly to Business Growth with a Statewide Impact

Types of Engagements
• Business Registration
• Document Authentication
• Notary Public
• Trademarks
• Lobbyist Registration
• Securities and Investments Regulation
• Solicitation Licensing

Preferred Degrees
• High School or GED Certificate
• Accounting, Business, Finance
• Criminal Justice
• NC License to Practice Law
• Computer Science, Information Systems
• Communications
• Public Administration

Key Skills for Success
• Knowledge of Accounting, Finance/Tax Laws
• Administrative Office Experience
• Law Enforcement Officer Certification
• IT Applications Development
• Auditing and Compliance
• Analytical and Investigative

Entry Level Positions
- Accounting Technicians
- Administrative Specialists
- Paralegals

Professional Career Paths
- Application Systems Analysts
- Attorneys
- Financial Investigators

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