

**SERVICE AWARDS PROGRAM POLICY
SUMMARY OF REVISIONS**

10-01-2020

- Policy reviewed by the Recruitment Division to confirm alignment with current practices and by the Legal, Commission, and Policy Division to confirm alignment with statutory, rule(s), and other policies. No substantive changes. Reported to SHRC on October 1, 2020.
- General editorial changes to text, grammar, and language. All changes were minor wording and format changes for clarification.

01-02-2018

- Updated policy to include a one-time opportunity for creditable retirement service to be used to reach an employment milestone and to therefore earn a Service Award upon retiring. This can only be utilized in a retirement situation.

04-07-2016

- Updated policy to adjust probationary time from two years to one year. Changed wording of “probationary period” to recognizing employees when they reach “career status.”

12-01-1995

- Revised to update program provisions.

07-01-1989

- Part-time employees eligible for Service Awards. Aggregate service changed to total state service.

01-01-1989

- Pay status changed to half the workdays and holidays.

07-01-1987

- Added legislative terms of members to aggregate service.

7-01-1986

- Type of jewelry expanded.

12-13-1974

- Aggregate service to include County Agricultural Extension Service.

07-01-1973

- Aggregate service to include SPA employment.