

Special Leave Awards Policy

Special Leave Award

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Policy

An employee may be granted up to twenty-four hours of leave as part of an award for a suggestion that is adopted under the NC Thinks Program.

Covered Employees

All employees are eligible to participate in the NC Thinks Program and, therefore, eligible to receive a Special Leave Award.

Administration of the Leave

Leave under this program shall:

- be in addition to regular leave earnings,
 - not affect maximum accumulation provisions for regular vacation leave,
 - be taken within twelve months following the award or it shall be canceled,
 - be accounted for in a separate record, and
 - be administered in accordance with other regular vacation provisions.
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Separation

If the employee separates from State service prior to end of the twelve-month period, payment shall be made for any unused portion of this leave (in addition to any unused regular vacation leave).
