

WORK SCHEDULE - SUMMARY OF REVISIONS

- 1-1-50 Provided for establishment of a 5-day 40 hour work week schedule for certain categories of State employees on a 6 month trial basis to begin as of January 1, 1950.
- 6-15-50 5-day 40-hour workweek approved on a permanent basis.
- 1-29-62 Work schedule in Raleigh Area - June, July, August - 8:00 a.m. to 5:00 p.m.; Sept. through May - 8:30 a.m. - 5:30 p.m.
- 6-11-73 Flextime established on a temporary and experimental basis.
- 9-14-73 Flextime adopted on a permanent basis.
- 3-1-75 Daylight Savings Time - employees working only 39 hours rather than 40 hours during the week of the time change can charge their time to petty leave, annual leave or make up the time.
- 6-1-81 Approved a twelve-month pilot study. Beginning May 1, 1981, at N.C. Memorial Hospital for Registered Nurse positions in intensive care units only.
- 6-1-82 Approved policy after a year's trial for nurses at Memorial Hospital (and other State run hospitals having similar situations) in intensive care units only.
- 8-1-85 Policy changed to make more flexible the beginning and ending hours of work and length of lunch hour.
- 10-1-92 Included the definition used by the Fair Labor Standards Act to clarify what constitutes a meal period.
- A provision is also included to recognize those part-time employees and some shift employees do not work the normal daily schedule, therefore, the agency may determine appropriate schedules for them.
- Other changes simply update the language in the policy
- 4-1-08 Typographical error corrected.
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