



Office of State Human Resources

ROY COOPER
Governor

BARBARA GIBSON
Director, State Human Resources

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Denise H. Mazza, Administrator
State Human Resources Commission

DATE: March 30, 2022

RE: Approved Personnel Actions for the March 3, 2022
State Human Resources Commission Meeting

Please see below the following personnel actions that were approved on March 29, 2022 by the Governor's Office and by the State Human Resources Commission at the March 3, 2022 State Human Resources Commission meeting.

1. Classification and Compensation: Submission of Classification Specifications
28 Classification Specs. – 6 New, 21 Revised and 1 Abolished – are entered, edited, or deleted in the new Statewide Compensation Plan.

(Information Technology)
Information Technology Architect
IT Architect Manager
IT Enterprise Architect
IT Contract Specialist
IT Strategic Sourcing Specialist
IT Contracts & Strategic Sourcing Manager
IT Contracts & Strategic Sourcing Director
Operations Technician
Operations Analyst
Operations Supervisor
Operations Manager
User Documentation Specialist
IT Auditor
IT Vendor Liaison (Abolished)

(Finance and Business Management)

Assistant State Auditor I
Assistant State Auditor II
Assistant State Auditor III
Assistant State Audit Supervisor
Assistant State Audit Manager
Assistant State Audit Director
Deputy State Auditor
Assistant State Information Systems Auditor I
Assistant State Information Systems Auditor II
Assistant State Information Systems Auditor III
Assistant State Information Systems Audit Supervisor
Assistant State Information Systems Audit Manager

(Safety and Inspection)

Fire & Rescue Trainer Inspector
Fire & Rescue Investigator

2. Talent Acquisition: Veterans' & National Guard Preference Policy
The Veteran's Preference Policy is revised to align with statutory changes from the 2021 legislative session.
3. Legal, Commission, & Policy: Teleworking Program Policy
The Teleworking Program Policy is amended to (1) adjust the dates listed for the pilot program, (2) adjust the date when agencies' reports on teleworking are due to OSHR, and (3) add a reference to statutory provision establishing a state goal regarding teleworking.
4. Legal, Commission, & Policy: Special Leave Awards Policy
The Special Leave Awards Policy, granting up to 24 hours of paid leave for suggestions adopted under the NC Thinks program, is withdrawn due to the 2021 repeal of its implementing statute which created the State Employee Suggestion Program (NC Thinks). Session Law 2021-180, Section 20.13.
5. Diversity and Workforce Services: Local Government Revised Local Class Specs for Environmental Health Specialist
The Environmental Health Specialist classification specification used by local county health departments is updated to reflect statutory and other terminology and practice changes. This classification is part of the local government classification plan and is not found outside local health departments.

The items are available to view on the State Human Resources Commission's HR Directors' SharePoint site at:

<https://ncconnect.sharepoint.com/sites/SHRC/HR%20Directors/Forms/AllItems.aspx?id=%2Fsites%2FSHRC%2FHR%20Directors%2F03%2003%202022%20SHRC%20Meeting&viewid=5ce74308%2Dc66d%2D48f0%2D8c5e%2D94f2018a6219>