



Office of State Human Resources

**ROY COOPER**  
Governor

**BARBARA GIBSON**  
Director, State Human Resources

## MEMORANDUM

**TO:** Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

**FROM:** Denise H. Mazza, Administrator  
State Human Resources Commission

**DATE:** February 22, 2018

**RE:** Approved Personnel Actions for the January 25, 2018  
State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission at the January 25, 2018, State Human Resources Commission meeting.

1. Minutes for the December 7, 2017 SHRC Meeting  
(Commission Action: Recommend Approval of Minutes)
2. Readopt Rules Pending Before the Rules Review Commission
  - 25 NCAC 01J .1302 - General Agency Grievance Procedure Requirements
  - 25 NCAC 01J .1306 - Back Pay
  - 25 NCAC 01J .1307 - Front Pay
  - 25 NCAC 01J .1308 - Leave
  - 25 NCAC 01J .1309 - Health Insurance
  - 25 NCAC 01J .1310 - Interest
  - 25 NCAC 01J .1311 - Reinstatement
  - 25 NCAC 01J .1312 - Causes For Reinstatement
  - 25 NCAC 01J .1314 - Discrimination, Harassment, Or Retaliation
  - 25 NCAC 01J .1315 - Voluntary Programs Or Benefits
  - 25 NCAC 01J .1316 - Remedies For Procedural Violations

25 NCAC 01J .1318 - Certain Remedies Not Available  
25 NCAC 01J .1319 - Situations In Which Attorney's Fees May Be Awarded  
25 NCAC 01J .1320 - Attorney's Fees May Be Awarded As A Result Of A Settlement  
**(Commission Action: Recommend Approval of Readoption of Rules Pending  
Before the Rules Review Commission)**

3. New, Revised and /or Abolished Classification Specs for the New Classification System  
**(Commission Action: Recommend Approval of Classification Specifications for the New  
Classification System)**
4. Classification and Compensation Actions - Medical Pay Plan  
**(Commission Action: Recommend Approval of Classification Specifications  
Regarding Medical Pay Plan)**
5. Recruitment and Selection  
**(Commission Action: Recommend Approval of Policy Update)**

**These items will be available to view at the Office of State Human Resources website  
at <http://www.oshr.nc.gov> once the site has been updated.**