



Office of State Human Resources

**ROY COOPER**  
Governor

**BARBARA GIBSON**  
Director, State Human Resources

## MEMORANDUM

**TO:** Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

**FROM:** Denise H. Mazza, Administrator  
State Human Resources Commission

**DATE:** August 13, 2018

**RE:** Approved Personnel Actions for the August 2, 2018  
State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission at the August 2, 2018, State Human Resources Commission meeting.

- 1. Minutes for the June 7, 2018 SHRC Meeting  
(Commission Action: Recommend Approval of Minutes)**
- 2. Talent Management - Continuous Posting Recruitment and Posting of Vacancies Policy  
(Commission Action: Motion to Recommend Approval of Recruitment and Posting of Vacancies Policy)**
- 3. Talent Management - Continuous Posting Process of Approval of LPNs  
(Commission Action: Motion to Recommend Approval of Continuous Posting of Process of Approval for LPNs)**
- 4. Classification and Compensation - New and 5 Revised Classification Specs for New Compensation System  
(Commission Action: Motion to Recommend Approval of**

- 5. Total Rewards**
  - a. New Appointment Policy**  
(Commission Action: Motion to Recommend Approval of New Appointment Policy)
  - b. Horizontal Transfer Policy**  
(Commission Action: Motion to Recommend Approval of Horizontal Transfer Policy)
- 6. Legal, Commission and Policy Rulemaking - Proposed Salary Rate Rule**  
(Commission Action: Motion to Recommend Approval of Proposed Amended Salary Rate Rule)
- 7. Local Government – Substantially Equivalent Request For Davie County**  
(Commission Action: Motion to Recommend Approval of Substantially Equivalent Request for Davie County)
- 8. Local Government – LME/MCO Salary Range for area directors**  
(Commission Action: Motion to Recommend Approval of Salary Range for area directors)
- 9. Diversity & Workforce Services Employee Assistance Program (EAP) Policy**  
(Commission Action: Motion to Recommend Approval of Employment Assistance Program Policy)
- 10. Diversity & Workforce Services Drug and Alcohol-Free Workplace Policy**  
(Commission Action: Motion to Recommend Approval of Drug and Alcohol-Free Workplace Policy)

These items will be available to view at the Office of State Human Resources website at <http://www.oshr.nc.gov> once the site has been updated.