



Office of State Human Resources

**ROY COOPER**  
*Governor*

**BARBARA GIBSON**  
*Director, State Human Resources*

**MEMORANDUM**

**TO:** Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

**FROM:** Denise H. Mazza, Administrator  
State Human Resources Commission

**DATE:** October 24, 2019

**RE:** Approved Personnel Actions for the October 3, 2019  
State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission for the October 3, 2019 State Human Resources Commission meeting.

1. **Minutes for August 1, 2019 SHRC Meeting.**  
(Commission Action: Recommend Approval of Minutes)
2. **Proposed State Human Resources Meeting Dates for 2020**  
February 6, 2020  
April 2, 2020  
June 4, 2020  
August 6, 2020  
October 1, 2020  
December 3, 2020  
(Commission Action: Motion to Approve the Consent Agenda Items)
3. **Workplace Safety, Health & Workers' Compensation: Scarlette Gardner Workers' Compensation Policy**  
(Commission Action: Motion to Recommend Approval of the Consolidation of the two current OSHR policies - Workers' Compensation Administration and Workers' on Leave Policies – with Revisions)

- 4. Legal, Commission, and Legislative: 25 NCAC 01J .1306 Back Pay**  
(Commission Action: Motion to Recommend Approval of Beginning the Rulemaking Process for the Revisions Clarifying 25 NCAC 01J .1306 Back Pay)
- 5. Legal, Commission, Legislative: 25 NCAC 01E .0311 Separation**  
(Commission Action: Motion to Recommend Approval of Beginning the Rulemaking Process for Revision to Clarify 25 NCAC 01E .0311 Separation)
- 6. Legal, Commission, and Legislative: Separation Policy**  
(Commission Action: Motion to Recommend Approval of Revisions to Separation Policy)
- 7. Total Rewards: Adverse Weather Policy**  
(Commission Action: Motion to Recommend Approval of Revisions to the Adverse Weather Policy)
- 8. Total Rewards: Emergency Closing Policy**  
(Commission Action: Motion to Recommend Approval of Revisions to the Emergency Closing Policy)

**The items will be available to view on the State Human Resources Commission's HR Directors' SharePoint site at:**

<https://ncconnect.sharepoint.com/sites/SHRC/HR%20Directors/Forms/AllItems.aspx?RootFolder=%2Fsites%2FSHRC%2FHR%20Directors%2F10%2003%202019%20SHRC%20Meeting&FolderCTID=0x0120008478B9C7D9395B4F961C50F28EDF8528>