



Office of State Human Resources

ROY COOPER
Governor

BARBARA GIBSON
Director, State Human Resources

MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Denise H. Mazza, Administrator
State Human Resources Commission

DATE: January 10, 2019

RE: Approved Personnel Actions for the December 6, 2018
State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor's Office and the State Human Resources Commission at the December 6, 2018, State Human Resources Commission meeting.

1. Minutes for the October 4, 2018 SHRC Meeting
(Commission Action: Recommend Approval of Minutes)
2. 2019 Proposed Calendar of SHRC Commission Meetings

February 7, 2019
April 4, 2019
June 6, 2019
August 1, 2019
October 3, 2019
December 5, 2019

(Commission Action: Recommend Approval of the Proposed Calendar of SHRC Commission Meetings)

3. Notice of Technical Changes to the University Adverse Weather Policy
(Commission Action: Recommend Approval of Technical Changes to the University Adverse Weather Policy)

- 4. Diversity and Workforce Services: Local Government**
LME/MCO Area Directors – Results of Consultant’s Salary Study
(Commission Action: The vote on the Motion to Recommend Approval of the Results of the Consultant’s Salary Study was tabled due to the recusal of 2 of the 5 (quorum) Commissioners present at the meeting in order to have a vote of a greater number of the Commissioners.)

- 5. Legal, Commission and Policy**
Motion to Adopt Rules Pending Before the Rules Review Commission
25 NCAC 01D .0913 – Salary Rate and 25 NCAC 01H .0631 – Posting and Announcement of Vacancies (Continuous Posting)
(Commission Action: Recommend Approval of Adoption of Rules Pending Before the Rules Review Commission)

- 6. Diversity and Workforce Services: Local Government**
Annual Local Salary Plans Approval
(Commission Action: Recommend Approval of Annual Local Salary Plans)

- 7. Diversity and Workforce Services: Local Government**
Vaya Health – Petition for Substantial Equivalency
(Commission Action: Recommend Approval of Petition for Substantial Equivalency)

- 8. Classification and Compensation**
2 New and 6 Revised Classification Specs for New Class & Compensation System
2 new spec:
 - **OSHA Consultant Health**
 - **OSHA Consultant Safety****6 revised specs:**
 - **Juvenile Court Counselor**
 - **Youth Counselor**
 - **Financial Investigator - SBI**
 - **Emergency Management Officer**
 - **Emergency Management Officer Supervisor**
 - **Emergency Management Assistant Director****(Commission Action: Recommend Approval of Classification Specifications)**

- 9. Total Rewards – Preview of Annual Report**
(Commission Action: Recommend Approval of Annual Report)

The items will be available to view on the State Human Resources Commission’s HR Directors’ SharePoint site at:

<https://ncconnect.sharepoint.com/sites/SHRC/HR%20Directors/Forms/AllItems.aspx?web=1>.