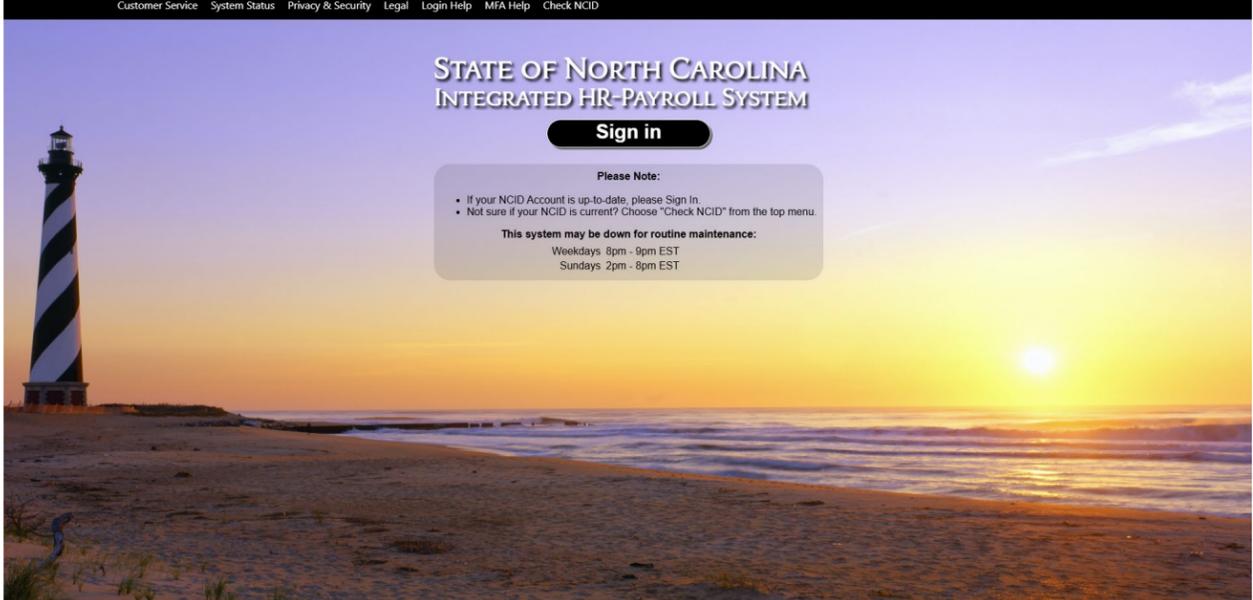


**Quick Reference Guide:** How to Navigate to the HRPD Performance Management site page

Action Step	Visual Aid
<p><b>1. Click the link below to access the FIORI homepage.</b> <b>Link: <a href="https://portal.osc.nc.gov/app">portal.osc.nc.gov/app</a></b></p>	



## 2. Begin signing in by typing your email.

A screenshot of the NCDIT sign-in page. At the top left is the NCDIT logo, which includes the text 'NCDIT' in a large, bold, blue font, followed by 'NORTH CAROLINA DEPARTMENT OF INFORMATION TECHNOLOGY' in a smaller, blue, sans-serif font. Below the logo is the heading 'Sign in' in a bold, black font. Underneath is a text input field containing the email address 'Jane. Doe@agency.nc.gov'. Below the input field is a blue link that says 'Can't access your account?'. At the bottom right of the sign-in area is a blue button with the text 'Next'. Below the sign-in area is a white box with a key icon and the text 'Sign-in options'.



### 3. Type in your password.

A screenshot of the NCDIT (North Carolina Department of Information Technology) login interface. The page is white with a light gray background. At the top left, the NCDIT logo is displayed, consisting of the letters 'NCDIT' in a bold, dark blue font, followed by a vertical line and the text 'NORTH CAROLINA DEPARTMENT OF INFORMATION TECHNOLOGY' in a smaller, dark blue font. Below the logo, there is a back arrow icon followed by the email address 'brittany.evans@nc.gov'. The main heading is 'Enter password' in a bold, dark blue font. Underneath this heading is a password input field represented by a horizontal line with a series of black dots above it. Below the input field is a link that says 'Forgot my password' in a blue font. At the bottom right of the form is a blue rectangular button with the text 'Sign in' in white.

**4. You will be directed to complete the standard verification process prior to completing your log in process.**

**NCDIT** NORTH CAROLINA  
DEPARTMENT OF  
INFORMATION  
TECHNOLOGY

brittany.evans@nc.gov

**Verify your identity**

 Text +X XXXXXXXXX92

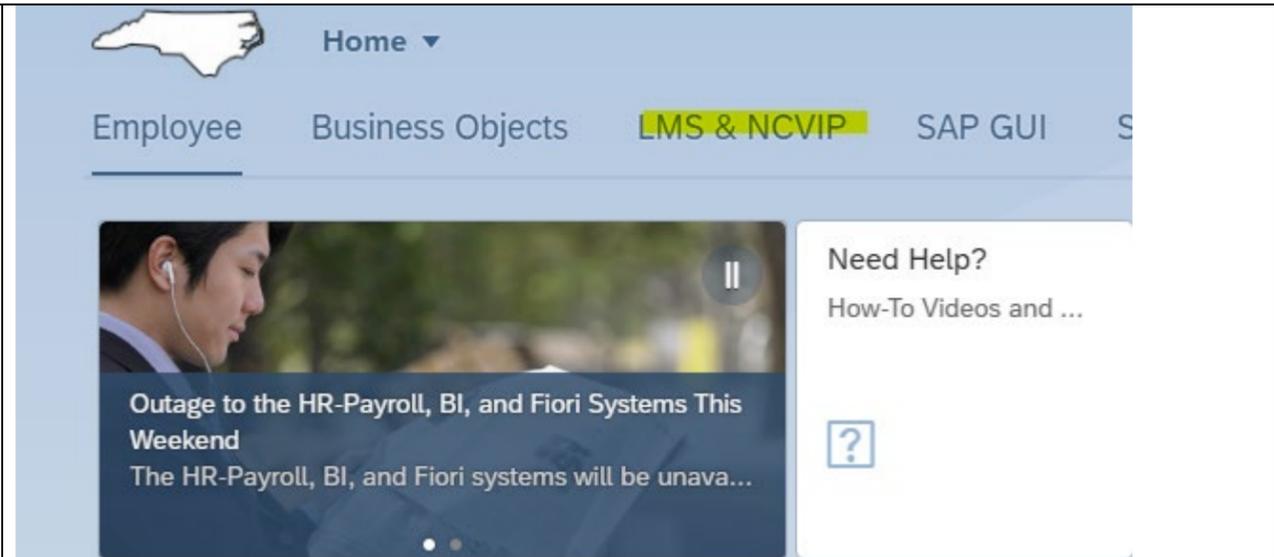
 Call +X XXXXXXXXX92

[More information](#)

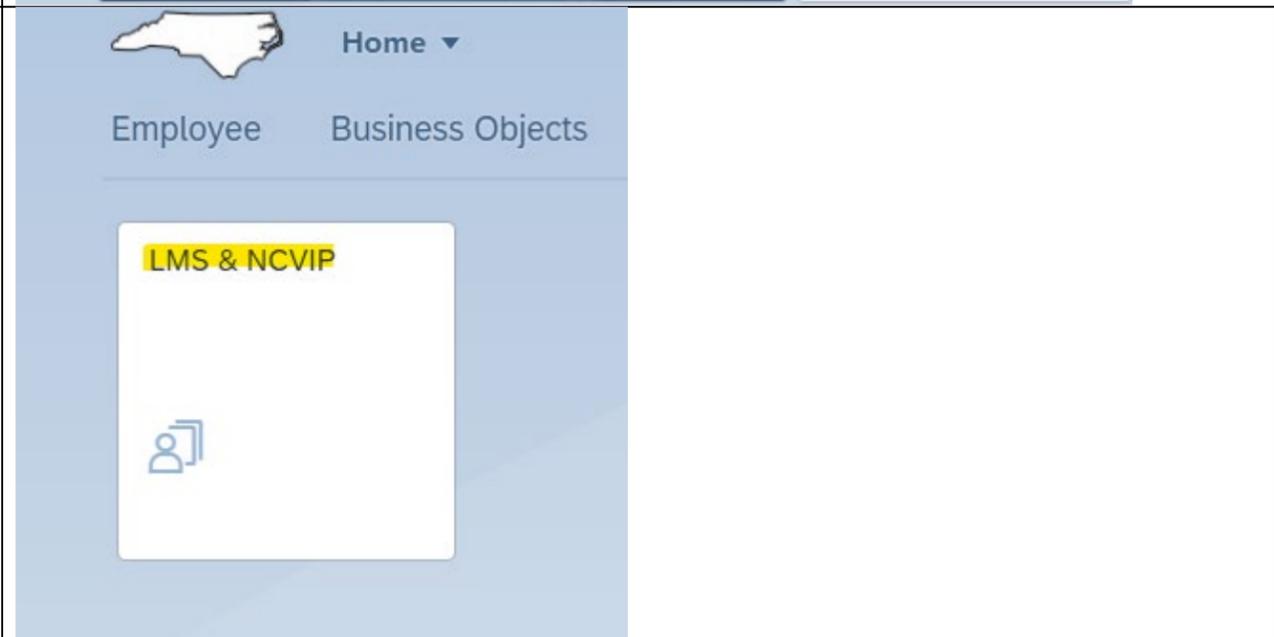
Are your verification methods current? Check at  
<https://aka.ms/mfasetup>

Cancel

**5. Once you have verified your identity, you will be directed to the FIORI homepage. Select “LMS & NCVIP” which is located at the top of the page.**



**6. Select “LMS & NCVIP”.**



**7. Select “Submit” to enter the NC Learning Center.**



# NC Learning Center

Learn . Perform . Connect

Note: The application will open in a new window/tab. You will be automatically logged into the LMS & NCVIP system, but it is your responsibility to log out of each application.

By clicking the submit button you:

- Understand that you are leaving the Integrated HR-Payroll System
- Understand that you are responsible for logging out of each application when finished

Click the "Submit" button below to enter the NC Learning Center:

**Submit**

If you have questions about LMS content, please contact your agency LMS Administrator.  
If you have questions about NCVIP, please contact your agency NCVIP Administrator.

**8. Hover over “Leadership Training” and select HR Professional Development (HRPD).**



# NC Learning Center

Learn . Perform . Connect

Home Learning Leadership Training Reports ILT Admin Performance Admin New Connect

**HR Professional Development (HRPD)**

- Advanced Skills for Managers Program
- Certified Public Manager® Program
- LAAL-Leading At All Levels
- Qualified Training Professionals (QTP)

**247 Completions**

**10.78 Hours**

**Subjects** Add

You don't have any subjects yet. Add a few to get better recommendations.

Your Language(s) ▾

Your Playlists

<b>0</b> Created	<b>0</b> Followers	<b>22</b> Followed
---------------------	-----------------------	-----------------------

Hi Brittany! What would you like to

Search for learning

## 9. Select “Performance Management”.

The HR Professional Development (HRPD) program provides a rich library of HR training classes organized and includes in-person, virtual and on-demand modules, as well as many additional resources. Courses are specifically for North Carolina state government to offer enhanced professional development opportunities for Agencies.



Classification and Compensation



EEO and Accessibility



Employee Relations



NCFlex Benefits, Wellness and Recognition



Pay Administration



Performance Management