MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors, and Other Interested Parties

FROM: Bailey Bruce, Administrator
State Human Resources Commission

DATE: August 10, 2016

RE: Approved Personnel Actions for the August 4, 2016 State Human Resources Commission Meeting

Please see below for the following personnel actions that were approved by the Governor’s Office and the State Human Resources Commission at the August 4, 2016 State Human Resources Commission meeting.

The Commission approved the following actions:

1. Approval of Minutes for the April 7, 2016 SHRC Meeting
   (Commission Action: Approve Minutes)

2. Readopt 25 NCAC 01D Rules
   a. 25 NCAC 01D .0201 – INITIAL EMPLOYMENT
   b. 25 NCAC 01D .2701 – SEVERANCE SALARY CONTINUATION POLICY
   (Commission Action: Approve Readopting of 25 NCAC 01D Rules)

3. Amend 25 NCAC 01C, 01D and 01O Rules
   a. 25 NCAC 01C .0402 – Permeant and Time-Limited Appointment
   b. 25 NCAC 01C .1004 – Reduction in Force
   c. 25 NCAC 01D .0101 – Compensation Policy and Plan
   d. 25 NCAC 01D .0102 – Salary Ranges
   e. 25 NCAC 01D .0105 – Pay Status
   f. 25 NCAC 01D .0114 – Break in Service
   g. 25 NCAC 01D .0301 – Definition and Policy
   h. 25 NCAC 01D .0401 – Definition
   i. 25 NCAC 01D .0608 – Reallocation
j. 25 NCAC 01D .0901 – Definitions
k. 25 NCAC 01D .1001 – Definition
l. 25 NCAC 01D .2702 – Severance Salary Continuation Eligibility
m. 25 NCAC 01O .0108 – Performance Management Covered Employees
n. 25 NCAC 01D .0112 – Total State Service Defined
   (Commission Action: Approve Amending 25 NCAC 01C, 01D and 01O
    Rules)
   (Commission Action: Adjust Salary Administration Policy to Conform with
    Changes)

4. Final Determination of Classification – Rules Review
   a. 25 NCAC 01E – Employee Benefits
   b. 25 NCAC 01K – Personnel Training
   c. 25 NCAC 01L – Equal Opportunity
   d. 25 NCAC 01M – Interchange of Governmental Employees
   e. 25 NCAC 01N – Workplace Environment and Health
      (Commission Action: Motion to Approve Final Determination of
       Classification for 25 NCAC 01E, 01K, 01L, 01M, 01N Rules)

5. Reorganization through Reduction Policy
   (Commission Action: Approve Reduction through Reorganization Policy)

6. Appointment Types and Career Status Policy
   (Commission Action: Approve Appointment Types and Career Status Policy)

7. Separations Policy
   (Commission Action: Approve Separations Policy)

8. Governors Awards Policy
   (Commission Action: Approve Governors Awards Policy)

9. State Employees Memorial Program
   (Commission Action: Approve State Employees Memorial Program)

10. Classification Specifications
    (Commission Action: Approve 2 Classification Specifications)
11. Correctional Officer Experience Revision
(Commission Action: Approve Correctional Officer Experience Revision)

These items will be available to view at the Office of State Human Resources website at http://www.oshr.nc.gov once the site has been updated.

Cc: C. Neal Alexander, Jr., Director of the Office of State Human Resources
    Paula Woodhouse, Deputy Director of the Office of State Human Resources