

# OSHR QUALIFIED WORKERS' COMPENSATION PROFESSIONALS PROGRAM

## QWCP PROGRAM

GET STARTED  
*now*

### Initial Certification

State employees in any agency/university may obtain this initial certification by completing all currently available WCA training modules on LMS including a passing score on each quiz.

Newly certified QWCPs will receive an electronic certificate and letter from OSHR including instructions for annual certification renewal. QWCPs will also be announced in Weekly Workers' Compensation Tip emails and recognized on the SHWC Division CompWorld SharePoint site.

### WCA Training Modules : Course Titles

**1** *A Primer in Workers' Compensation Terms and Definitions*

**6** *Communications In State Workers' Compensation Claims*

**11** *Claim Closing and Settlement Strategies*

**2** *Forms Used in Workers' Compensation Claims*

**7** *MMI, Return to Work & Medical Treatment*

**12** *Salary Continuation*

**3** *Roles and Responsibilities in Workers' Compensation Claims*

**8** *FCEs, Work Conditioning, & Vocational Rehabilitation*

**13** *Life Cycle of a Litigated Claim*

**4** *Initial Injury Reporting & Incident Investigation*

**9** *Functional Job Descriptions*

**14** *Medicare Set-Asides*

**5** *Claim Compensability*

**10** *Return to Work*

**15** *Rules 605 Discovery & 607 Requests*

### Annual Renewal Certification

Each certified QWCP will be sent information at start of each calendar year concerning the renewal process.

State employees may annually renew the QWCP certification, as follows:

1. For the next 4 calendar years after initial certification, complete two-hour webinar hosted quarterly by OSHR workers' compensation staff that will cover any changes in workers' compensation related laws/rules, claims management procedures, and interactive skills training.
2. During the 5th calendar year after initial certification:
  - a. Complete all WCA training modules on LMS including passing score on each quiz; and
  - b. Complete two-hour webinar hosted quarterly by OSHR workers' compensation staff that will cover any changes in workers' compensation related laws/rules, claims management procedures, and interactive skills training. [Example: Employee obtains initial QWCP in 2021. Employee must complete live practical skills webinar in 2022, 2023, 2024, and 2025. In 2026, employee must again complete all WCA training modules on LMS including passing score on each quiz.]



NORTH CAROLINA Office of  
**State Human Resources**