

### Class Concept

The IT Executive II role represents the Deputy State CIOs at DIT or the highest level of Information Technology management for agencies with an IT staff of over 200 supporting dynamic and complex applications. This level typically manages operations that provide full-service IT support and troubleshooting in addition to maintaining many applications.

Work involves managing the higher levels of IT Management staff and reporting to senior departmental executive or chief deputy. This role provides leadership and IT oversight at an enterprise level in solution identification and implementation, which includes program/project execution, throughout all phases of the solution lifecycle. The IT Executive II is responsible for supporting the mission, goals, and IT project oversight mandate by implementing strategies that improve the efficiency, management, and performance of our technology systems, investments, and business processes. This position provides leadership, direction, and coaching to IT directors, managers and/or IT Executive I roles on specific tasks/projects as well as individual professional development. The position also serves as an advisor to the agency's Secretary and the State Chief Information Officer regarding assigned service areas and on inter-agency issues. It serves as a liaison between assigned agency Senior Leadership and DIT. This role develops and revises annually a strategy for the assigned area that aligns with the DIT Strategy and Statewide IT Strategy.

The IT Executive II makes policy decisions that set the overall direction for the work unit. It has significant input into the strategic direction of the work units and often makes this decision independently (within authority delegated by the executive level). This level identifies opportunities to improve the status quo, understands technology used in operation and the supporting technical theories but detailed technical knowledge is not the primary focus of this role. Management duties include the oversight of multiple teams of lower-level executives, directors/senior managers, and managers

Employees have a significant role in representing the organization to senior level management of clients and external committees and must be able to move the organization forward by persuading other decisionmakers. Technical leadership is provided through a broad understanding of industry trends. The strength of this role is to understand the relevant technical issues. Provides guidance to staff in resolving difficult technical issues.

### Recruitment Standards

#### Knowledge, Skills, and Abilities

- Ability to establish and maintain positive customer service standards.
- Thorough knowledge of the relationship between customer business and technology solution.
- Ability to develop an environment that encourages teamwork and models positive teamwork within the unit.
- Ability to effectively communicate clearly to other managers and senior level agency personnel.
- Thorough knowledge of the agency's organization, its sections, and an understanding of their roles.
- Ability to develop talent for a large work group with a focus on the total skill set of the organization.
- Ability to coach and develop managers in the organization.

#### Minimum Education and Experience

Bachelor's degree in computer science or an IT related degree from an appropriately accredited institution and eight years of progressive experience in the field of information technology including at least four years of managerial experience; or

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.

Associate degree in computer science or an IT related degree from an appropriately accredited institution and ten years of progressive experience in the field of information technology including at least four years of managerial experience; or an equivalent combination of education and experience.

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