MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: April 27, 2012

RE: Approved Personnel Actions for the April 19, 2012 State Personnel Commission Meeting

Below is a list of personnel actions that were approved by the Governor’s Office and the State Personnel Commission at the April 19, 2012 State Personnel Commission meeting.

1. State Classification and Pay Actions

2. Merit Based Recruitment and Selection Plans
   Department of Commerce
   North Carolina Community College System

3. Title 25 of the North Carolina Administrative Code
   Subchapter I - Service to Local Government

   25 NCAC 11 .1704 Personnel Records and Reports (Repeal)
   25 NCAC 11 .1804 Allocation of Positions to Classification Plan (Amendment)
   25 NCAC 11 .1805 Tentative and Flat Rate Provisions (Amendment)
   25 NCAC 11 .1806 New and Additional Permanent: Full or Part-time Positions (Amendment)
   25 NCAC 11 .2005 Separation (Amendment)
   25 NCAC 11 .2101 Compensation Plan (Amendment)
   25 NCAC 11 .2102 Establishment of Salary Schedule (Amendment)
   25 NCAC 11 .2103 Salary Rates (Amendment)
4. **Hearing Officer’s Report**

Title 25 of the North Carolina Administrative Code
Subchapter B – State Personnel Commission

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<td>25 NCAC 1B.0436</td>
<td>Settlements/Consent Agreements in Grievances, Contested Cases (Amendment)</td>
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<td>25 NCAC 1B.0437</td>
<td>State Personnel Commission: Procedures (Amendment)</td>
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<td>25 NCAC 1B.0438</td>
<td>Establishment of Reasonable Attorney Fees by the Commission (Amendment)</td>
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Subchapter D – Compensation
Subchapter E – Employee Benefits

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<td>25 NCAC 1E.0102</td>
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5. **Employee Mediation & Grievance Policies**

North Carolina State Government Employee Mediation and Grievance Process

**Agencies**
Department of Administration
Department of Commerce
Department of Cultural Resources
Department of Environment and Natural Resources
Department of Labor
Office of State Personnel
Secretary of State
State Treasurer
Universities
East Carolina University
Elizabeth City State University
NC A&T State University
North Carolina Central University
UNC – General Administration
Winston-Salem State University

Boards and Commissions
Board of Barber Examiners
North Carolina Office of the Commissioner of Banks
Board of Opticians

6. Employee Appeals and Grievance Policies

North Carolina State Government Employee Appeal and Grievance Process

Agencies
Department of Agriculture and Consumer Services
Department of Health and Human Services
Department of Insurance
Department of Justice
Department of Public Instruction
Department of Revenue
Department of Transportation
North Carolina Community College System
North Carolina Arboretum
Office of Information Technology Services
Office of State Auditor
Office of State Budget
Office of the State Controller
Wildlife Resources Commission

Universities
Fayetteville State University
NC School of Science and Mathematics
North Carolina School of the Arts
North Carolina State University
UNC – Asheville
UNC – Chapel Hill
UNC – Charlotte
UNC – Greensboro
UNC – Pembroke
UNC – Wilmington
Western Carolina University

An Equal Opportunity Employer
Boards and Commissions
Office of Administrative Hearings
State Board of Cosmetic Art Examiners


Some of the items may be reviewed at the Office of State Personnel’s website: http://www.osp.state.nc.us/