



**STATE OF NORTH CAROLINA
OFFICE OF STATE PERSONNEL
1331 MAIL SERVICE CENTER
116 WEST JONES STREET
RALEIGH, NC 27699-1331**

**BEVERLY EAVES PERDUE
GOVERNOR**

**LINDA D. COLEMAN
STATE PERSONNEL DIRECTOR**

MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors
and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: July 6, 2010

RE: **Approved Personnel Actions for the June 17, 2010 State Personnel
Commission Meeting**

Below is a list of personnel actions that were approved by the Governor's Office and the State Personnel Commission for the **June 17, 2010** State Personnel Commission meeting.

- (1) *[Minutes of the April 15, 2010 State Personnel Commission Meeting](#)
- (2) *[State Classification and Pay Actions](#)
- (3) **Salary Adjustment Revisions for Local Management Entity (LME) Directors**
- (4) **Revised Merit-Based Recruitment and Selection Plans**
North Carolina Department of Public Instruction
Office of State Personnel
- (5) **Hearing Officer's Report**
 - (a) **Community Service Leave Rules**
 - 25 NCAC 1E.1601 Purpose
 - 25 NCAC 1E.1602 Definitions
 - 25 NCAC 1E.1604 Uses of Community Service Leave
 - (b) **Recruitment Rule**
 - 25 NCAC 1H.0632 Applicant Information and Application

Approved Personnel Actions

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(6) Proposed Rule and Policy Adoptions and Amendments/Revisions

- (a) Disciplinary Rules**
 - 25 NCAC 1J.0614 Definitions**
 - 25 NCAC 1J.0615 Special Provisions**

- (b) Incentive Leave Rules**
 - 25 NCAC 1E.1801 Policy**
 - 25 NCAC 1E.1802 Definitions**
 - 25 NCAC 1E.1803 Recruitment Documentation**
 - 25 NCAC 1E.1804 Eligibility Requirements**
 - 25 NCAC 1E.1805 Amount of Leave**
 - 25 NCAC 1E.1806 Relationship to Other Leave**
 - 25 NCAC 1E.1807 Carry-Over and Payment of Leave**
 - 25 NCAC 1E.1808 Transfer**
 - 25 NCAC 1E.1809 Use of Leave**

- (c) Vacation Leave Rule**
 - 25 NCAC 1E.0203 Vacation Leave Credits**

- (d) Leave Offsetting**
 - 25 NCAC 1E.0103 Leave Offsetting**

- (e) Lactation Support Rules and Policy**
 - 25 NCAC 1N.0601 Purpose**
 - 25 NCAC 1N.0602 Policy**
 - 25 NCAC 1N.0603 Office of State Personnel Responsibility**
 - 25 NCAC 1N.0604 Agency Responsibilities**
 - 25 NCAC 1N.0605 Employee Responsibility**
 - Lactation Support Policy**

- (f) Worksite Wellness Policy**

***Please click on these items to review the approved actions. Some of the other items may be reviewed at the Office of State Personnel's website: <http://www.osp.state.nc.us/>**