

Class Concept

This is professional work in the Fire & Rescue Division of the Department of Insurance developing, and presenting training and programs based on the needs of local fire and rescue jurisdictions; conducting fire rating inspections; and ensuring current Fire & Rescue Commission Standards are implemented in North Carolina. Work is performed under the general direction of a Fire & Rescue Supervisor. Work may include other duties as assigned by management. Positions will normally specialize in one of the following areas:

Planning and conducting firefighting and rescue training sessions, seminars and demonstrations on municipal and rural fire fighting and prevention and a variety of rescue practices and emergency care for local fire and rescue squads across NC. Positions ensure content is up to date and use a variety of methods (for example, web-based training) to effectively deliver needed content. Positions may work with all areas of the Office of State Fire Marshal to study programs and procedures and develop interactive, web-based programs where feasible.

Conducting Fire Rating Inspections of rural and municipal fire departments and the available emergency infrastructure. The resulting rating directly impacts the homeowner insurance rates for the local area. Positions also assist local governments plan and implement any needed changes to insurance and tax districts impacted by the available fire and emergency infrastructure and makes recommendations on actions necessary to upgrade the quality of fire protection services in a location.

Ensuring that fire and rescue professional standards adopted by the Fire & Rescue Commission are implemented across NC, verifying that instructors and course content meet the most current standards, verifying certification tests reflect the most current content and standards, and performing audits of tests and testing procedures for compliance. Position may also manage other Fire & Rescue Commission programs for the support of fire and rescue personnel in NC.

All positions conduct training programs in firefighting and rescue techniques for fire and rescue squad trainers and line personnel. In the event of a natural emergency or disaster, these positions serve as members of the State Emergency Response Team.

Recruitment Standards

Knowledge, Skills and Abilities

- Basic knowledge of the techniques, practices, and use of modern technology in developing and conducting fire and rescue related programs.
- Working knowledge of the practices and methods of firefighting and prevention and rescue operations.
- Working knowledge of structural firefighting, hazardous materials, technical rescue, wildland fire suppression, incident management systems, certification programs, fire service inspections and rating.
- Basic knowledge of the fire and building codes of the state of North Carolina.
- Ability to establish and maintain effective working relationships with staff, local volunteer fire/rescue squads, municipal fire departments, professional organizations, and the public.
- Ability to react under hazardous conditions created by practical demonstrations of fire and rescue training procedures.
- Ability to communicate effectively using various forms of communications.

Minimum Education and Experience

Associates degree in Fire Science or related field from an appropriately accredited institution, certification as a Level II Instructor or Level II Inspector, and two years of experience in conducting state of North Carolina fire and rescue certification training programs (Programs should be on firefighting and rescue

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operations or certification standards or conducting fire inspections); or, an equivalent combination of education and experience.

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