

Class Concept:

This is law enforcement work performed at North Carolina state building and grounds. Employees investigate and enforce a variety of criminal and traffic cases, including crimes against persons and property and motor vehicle violations. Work involves enforcing state laws and regulations within jurisdictional boundaries and responding to calls for assistance in the state government complex. Investigates criminal offenses involving state property, state employees, or visitors to state property. Interviews persons to obtain information pertaining to crime scene. Checks buildings during non-working hours and at night to ensure security of property and equipment. Completes investigative reports pertaining to criminal acts reported in or around state buildings and property, and interviews victims and witnesses. May arrest suspects in connection with crimes or violations of law. May testify in court as needed.

*Applicants hired prior to completion of Basic Law Enforcement Training and NC Probationary Law Enforcement Certification will be limited to recruit assignments until the training and certification are both complete. These recruits will perform tasks such as shadowing certified police officers, studying policies and procedures, and performing administrative tasks.

Recruitment Standards

Knowledge, Skills, and Abilities:

- Working knowledge of investigative techniques and case preparation requirements for standard traffic and criminal cases.
- Working knowledge of and skill in standard law enforcement equipment, its care and safe use according to Departmental Policy.
- Working knowledge of criminal and traffic laws.
- Working knowledge of the laws relating to the rights of suspects, search, and seizure, maintaining the chain of evidence and arrest authority.
- Ability to act quickly and intelligently in emergency situations.
- Ability to communicate effectively through interpersonal interactions and written documentation.
- Ability to apply North Carolina laws to investigations.

*Applicants hired prior to completion of Basic Law Enforcement Training and NC Probationary Law Enforcement Certification will be required only to show that they are on track to demonstrate the above knowledge, skills, and abilities at the completion of Basic Law Enforcement Training and Probationary Law Enforcement Certification.

Minimum Education and Experience:

High school or General Educational Development (GED) diploma.

Necessary Special Qualifications

- Must complete all requirements for an NC Probationary Law Enforcement Certification, including completion of Basic Law Enforcement Training, in accordance with the provisions of the North Carolina Criminal Justice Education and Training Standards Commission within one year of employment.
- Must be at least 20 years of age.
- Possession of a valid NC Driver's License.