MEMORANDUM

TO: Agency Heads, Chancellors, Human Resources Directors and Other Interested Parties

FROM: Delores A. Joyner, Administrator
State Personnel Commission

DATE: November 2, 2010

RE: Approved Personnel Actions for the October 21, 2010 State Personnel Commission Meeting

Below is a list of personnel actions that were approved by the Governor’s Office and the State Personnel Commission at the October 21, 2010 State Personnel Commission meeting.

1. *Minutes of the August 19, 2010 State Personnel Commission Meeting*

2. *State Classification and Pay Actions*

3. Local Government Salary Plans for Fiscal Year (2010-2011)

4. Petition for Substantial Equivalency (Cabarrus County)

5. Merit Based Recruitment and Selection Plans
   - Wildlife Resources Commission
   - Office of State Budget and Management
   - Office of the Commissioner of Banks

6. Hearing Officer’s Report
   - Disciplinary Rules
     25 NCAC 1J.0614 Definitions
     25 NCAC 1J.0615 Special Provisions
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Incentive Leave Rules
25 NCAC 1E.1801 Policy
25 NCAC 1E.1802 Definitions
25 NCAC 1E.1803 Recruitment Documentation
25 NCAC 1E.1804 Eligibility Requirements
25 NCAC 1E.1805 Amount of Leave
25 NCAC 1E.1806 Relationship to Other Leave
25 NCAC 1E.1807 Carry-Over and Payment of Leave
25 NCAC 1E.1808 Transfer
25 NCAC 1E.1809 Use of Leave

Vacation Leave Rule
25 NCAC 1E.0203 Vacation Leave Credits

Leave Offsetting Rule
25 NCAC 1E.0103 Leave Offsetting

(7) Hearing Officer’s Report

Lactation Support Rules
25 NCAC 1N.0601 Purpose
25 NCAC 1N.0602 Policy
25 NCAC 1N.0603 Office of State Personnel Responsibility
25 NCAC 1N.0604 Agency Responsibilities
25 NCAC 1N.0605 Employee Responsibility

(8) Agency and University Employee Grievance
Policies and Procedures

Follow-up Matters
Policies and Procedures tabled from the August 19, 2010 State Personnel
Commission Meeting:

Agencies
North Carolina Community College System
North Carolina Department of Agriculture & Consumer Services
North Carolina Department of Environment & Natural Resources
North Carolina Department of Revenue
North Carolina Department of the Secretary of State
North Carolina Office of State Personnel

University
University of North Carolina – Chapel Hill

Additional Agency and University Employee Grievance Policies and Procedures
Agencies
North Carolina Department of Cultural Resources
North Carolina Department of Health & Human Services
North Carolina Department of Insurance
North Carolina Department of Justice
North Carolina Department of Labor
North Carolina Department of Public Instruction
North Carolina Department of the State Treasurer
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North Carolina Office of Administrative Hearings  
North Carolina Office of Information Technology Services  
North Carolina Office of State Budget and Management

Universities
  Appalachian State University
  East Carolina University
  Elizabeth City State University
  University of North Carolina School of the Arts

*Please click on this item to review the approved action. Some of the other items may be reviewed at the Office of State Personnel’s website:  http://www.osp.state.nc.us/