

Class Concept:

Work in this class involves management of supervisors or of a specialized work unit or function. This involves the statewide enforcement of game, fish, and boating laws and regulations and federal laws as directed in the MOU with the USFWS. On lands owned or leased by the agency, Wildlife Law Enforcement Officers have extended law enforcement and investigatory responsibilities. During a state of emergency, Wildlife Law Enforcement Officers and equipment are directed toward unified emergency operations. Examples of a specialized work unit or function include managing a Special Investigations Unit, management of professional standards, and managing the telecommunications unit. Coordinates and provides instruction in hunting safety and boating safety in accordance with agency policy and NCGS. Most positions monitor and procure resources for the program or operation supervised. Approves scheduling and resources plans for work unit. In the field, supervisors manage operations for the work unit. Coordinate training for the work unit and may be a NCCJTS certified instructor. Maintains official records and documentation for the work unit. Ensure consistent application of policies, procedures and practices within assigned work area. Recommends personnel actions to manager and implements necessary corrective measures. Compile comprehensive and complex reports. Compile and analyze information for work unit. Assist in the development and implementation of enforcement strategies and methods and in the administration and monitoring of statewide enforcement programs. May be subject matter expert on a technique or practice such as conducting internal investigations, public information, conducting covert investigations, or responding to litigation discovery and public information requests. Coordinates law enforcement work between work areas and districts, as well as joint operations with other law enforcement organizations. Provides guidance based on significant understanding and ability to interpret personnel laws, statutes, policies and procedures, including FLSA and laws barring discrimination or harassment. Anticipates likely and unlikely problems and establishes contingency plans. Interprets regulations, including laws outside subject matter jurisdiction.

Recruitment Standards

Knowledge, Skills, and Abilities:

- Thorough knowledge and understanding of agency and division goals and objectives.
- Thorough knowledge of law enforcement tactics.
- Thorough knowledge of boating and water safety.
- Knowledge of new or unique law enforcement equipment and its costs and benefits.
- Thorough knowledge of and skill in the use of firearms and hunting and fishing equipment.
- Thorough knowledge of court, public hearings and administrative procedures
- Thorough knowledge of NC General Statutes in which federal laws are referenced, NC Administrative Code, and local laws.
- Ability to determine district needs for a variety of resources and equipment including vehicles, technology, safety equipment and tools.
- Ability to direct others' use of investigative techniques and case preparation.
- Ability to evaluate how supervisors assign and coordinate work.
- Ability to express thoughts, ideas, and information both orally and in writing.
- Ability to communicate through interpersonal interactions and written documentation.
- Ability to direct the work unit to effectively testify and provide evidence in court and other judicial settings.
- Ability to maintain effective relationships with other law enforcement organizations and members of the legal system.
- Thorough knowledge of covert investigative techniques.
- Considerable knowledge of the techniques for disseminating information to the public through a variety of news media
- Thorough knowledge of NCCJTS standards.
- Considerable knowledge of law enforcement telecommunications operations.

Note: This is a generalized representation of positions in this class and is not intended to identify essential functions per ADA.

Minimum Education and Experience:

High school or General Educational Development (GED) diploma and eight years of NC Wildlife Law Enforcement Experience, including one year supervising NC Wildlife Law Enforcement Officers or supervising complex Wildlife Law Enforcement operations, or an equivalent combination of education and experience.

Necessary Special Qualifications

Certification as a NC Wildlife Law Enforcement Officer in accordance with the provisions of the North Carolina Criminal Justice Training and Standards Commission.